

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS May 24, 2022 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code): 2555 607 8110; (meeting password): 7282.

- 9:00** 1) **J. Mark Wedel, County Board Chair**
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
- 9:05** E) **Health & Human Services (see separate HHS agenda)**
- 9:50** Break
- 10:00** F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File May 10, 2022 to May 23, 2022
 - B) Approve May 10, 2022 County Board Minutes
 - C) Approve Electronic Funds Transfers
 - D) Approve Commissioner's Vouchers
 - E) Approve Auditor's Vouchers – Road & Bridge Final Contract Payment
 - F) Approve Manual Warrants/Voids/Corrections – Camping Refund
 - G) Approve Manual Warrants/Voids/Corrections – Returned Payment, Unable to Locate
 - H) Approve Manual Warrants/Voids/Corrections – Sales/Use and Diesel Tax- April 2022
 - I) Approve Manual Warrants/Voids/Corrections – ELAN Paid 04.28.2022
 - J) Approve Manual Warrants/Voids/Corrections – Returned Payments
 - K) Approve Manual Warrants/Voids/Corrections – FSA Claims 05.18.2022
 - L) Approve Manual Warrants/Voids/Corrections – FSA, Camping Refund, Returned Payments
 - M) Approve Application to Make Retail Sales of Cigarette & Other Tobacco Products

- N) Approve Lost Warrant Affidavit: Lake Country Power**
- O) Adopt Resolution: Search & Rescue Donation: Clark Township**
- P) Adopt Resolution: Snowmobile and Ski Trails GIA Funding**
- Q) Adopt Resolution: 2021 Annual Apportionment of Forfeited Tax Sales**
- R) Adopt Resolution: Search & Rescue Donation: Seavey Township**

- 10:05 3) Jon Eisele – Enbridge Community Relations Specialist**
 - A) Commemorative Plaque**

- 10:20 4) American Peat Technology & Brother Justus Whiskey Company**
 - A) APT Partnership-Brother Justus Whiskey Company Update**

- 10:35 5) Andrew Carlstrom – Environmental Services Director**
 - A) Zoning Ordinance Amendment- New CERVID Farms**
 - B) Greater Minnesota Recycling and Composting Grant**

- 10:50 6) Jim Bright – Facilities Coordinator**
 - A) Facility Updates**

- 11:20 7) Committee Updates**

- 11:50 8) Jessica Seibert – County Administrator**
 - A) Administrator Updates**
 - B) Closed Session Under Statute 13D.03 Subd.1(b)-Labor Negotiations**

- 12:30 Adjourn**

AITKIN COUNTY BOARD

May 10, 2022

<p>The Aitkin County Board of Commissioners met this 10th day of May, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert (VIA Webex) and Administrative Assistant Brittany Searle.</p>	<p>Call to Order</p>
<p>Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the May 10th, 2022.</p>	<p>Approved Agenda</p>
<p>There was no Citizens' Public Comment</p>	<p>Citizens' Public Comment</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p>Consent Agenda</p>
<p>A) Correspondence File April 22, 2022 to May 9, 2022; B) Approve April 26, 2022 County Board Minutes; C) Approve Electronic Funds Transfers \$807,534.26; D) Approve Commissioner Vouchers: General Fund \$233,410.10, Reserves Fund \$251.00, Road & Bridge \$38,306.88, Unorganized Townships \$5,707.89, HHS \$8,766.11, Trust \$19,994.76, Forest Development \$31,513.79, LLCC \$10,417.14, Parks \$39,020.47, Coronavirus Relief Fund \$32,928.00, for a total of \$420,316.14. E) Approve Manual Warrants/Voids/Corrections – FSA Claims and Electronic Chargeback: General Fund \$1,167.76, Taxes & Penalties \$150.00, for a total of \$1,317.76; F) Approve Manual Warrants/Voids/Corrections – FSA Fees April 2022: General Fund \$671.10, for a total of \$671.10; G) Approve Manual Warrants/Voids/Corrections – ELAN Paid 04.14.2022: General Fund \$-1,150.71, HHS \$402.36, Trust \$604.75, LLCC \$143.60 for a total of \$0.00; H) Approve Manual Warrants/Voids/Corrections – Camping Refund: Parks \$60.00, for a total of \$60.00; I) Approve Manual Warrants/Voids/Corrections – LLCC Credit Card Fees: LLCC \$259.95, for a total of \$259.95; J) Approve Manual Warrants/Voids/Corrections – Returned Tax Payment, MTG Reg and Deed Tax, FSA Claims: General Fund \$495.53, State \$67,990.30, Taxes & Penalties \$2,218.00 for a total of \$2,218.00; K) Approve Manual Warrants/Voids/Corrections – MN Care Tax and FSA Claims: General Fund \$1,853.43, Health & Human Services \$111.05 for a total of \$1,964.48; L) Approve AIM VCET Agreement Update; M) Approve Northwoods Regional ATV Trail System Permit Renewal; O) Adopt Resolution: LLCC Donation-Long Lake Conservation Foundation; P) Adopt Resolution: Search & Rescue Donation: Beaver Township; Q) Adopt Resolution: Search & Rescue Donation: Macville Township; R) Adopt Resolution: Final Contract Payment-Contract No. 20204; S) Adopt Resolution: MnDOT Master Partnership Contract No. 1050299;</p>	
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – AIM VCET Agreement Update.</p>	<p>AIM VCET Agreement Update</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Northwoods Regional ATV Trail System Permit Renewal.</p>	<p>Northwoods Regional ATV Trail System Permit Renewal</p>

AITKIN COUNTY BOARD

May 10, 2022

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: LLCC Donation-Long Lake Conservation Foundation;

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Long Lake Conservation Foundation	\$26,500

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
Long Lake Conservation Foundation purchase of	\$25,000 is to be used for the Technology for the creation of environmental education programming, including virtual content. \$1,500 is payment for the Ojibwe Storyteller event held on Feb. 26, 2022 at Long Lake.

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Search & Rescue Donation-Beaver Township;

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Beaver Township	\$250.00
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WHEREAS, the terms or conditions of the donations, if any, are as follows:

Beaver Township	Aitkin County Search and Rescue
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WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**Resolution
#20220510-060
LLCC Donation-
Long Lake
Conservation
Foundation**

**Resolution
#20220510-061
Search & Rescue
Donation- Beaver
Township**

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

That Aitkin County enter into a Master Partnership Contract No. 1050299 with the Minnesota Department of Transportation, a copy of which was before the Board.

That the proper county officers are authorized to execute such contract, and any amendments thereto.

That the Aitkin County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the Aitkin County Engineer may execute such work order contracts on behalf of Aitkin County without further approval by this Board.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Award Bid for Communication Project;

WHEREAS, Aitkin County requested proposals for the purpose of selecting a qualified firm to serve as communications consultant for the Economic Development Tourism and Recreation marketing plan.
AND

WHEREAS, four proposals were submitted. Companies submitting bids were Strateligent, Small Small Business, the Golden Shovel Agency and Global Investment Attraction Group. AND

WHEREAS, The Aitkin County Economic Development Committee (ACEDC) reviewed and interviewed candidates and recommend awarding Strateligent the bid for communications consulting.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County awards Strateligent to be the communications consultant for the Economic Development Tourism and Recreation marketing plan at a cost no higher than \$45,000.

BE IT FURTHER RESOLVED, the County certifies authorization to Mark Jeffers, Economic Development Coordinator, to facilitate this project.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – MnDOT Cooperative Construction Agreement No. 1049576;

WHEREAS, US Highway 169 in Aitkin County is part of the National Highway System (NHS) and is an important regional, statewide and national freight corridor serving the agricultural, forestry, mining, manufacturing, retail, and tourism industries, and

WHEREAS, the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 does not meet geometric safety standards for shoulder width and slopes within the recovery area, and

**Resolution
#20220510-065
Award Bid for
Communication
Project**

**Resolution
#20220510-066
Support for RSTG
Grant Application**

WHEREAS, the lack of paved standard-width shoulders on the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 represents a severe freight safety gap in the US Highway 169 corridor, as the entire remainder of this NHS corridor has wide paved shoulders in place, or is programmed to receive such improvements, and

WHEREAS, the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200, based on available crash and traffic data, has a fatal crash rate of over 2.1 per 100 million vehicle miles traveled over the past ten years, which is one of the highest rates of any NHS highway segment in the northern region of Minnesota and over 250 percent above the median crash rate for NHS routes in the northern region of Minnesota, and

WHEREAS, the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 was identified in the 2019 District 1 Freight Plan as one of only four segments in District 1 with an overlap between stakeholder-identified safety needs and data-identified safety needs, and

WHEREAS, the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 was identified in the 1998 Trunk Highway 169/210 Corridor Study prepared by MnDOT District 3 as needing wider shoulders to address freight movement and safety concerns, and

WHEREAS, the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 is currently scheduled to be programmed for resurfacing and shoulder widening improvements in 2027, and

WHEREAS, the Rural Surface Transportation Grant (RSTG) Program within the Multimodal Project Discretionary Grant Opportunity exists to provide funding to construction projects with significant national or regional impact or to improve or expand the surface transportation infrastructure in rural areas, and

WHEREAS, an application for the RSTG Program is being submitted by MnDOT Districts 1 and 3 for resurfacing and shoulder widening on the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners strongly supports the RSTG application being submitted for the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200.

BE IT FURTHER RESOLVED, in the event that the RSTG application is not successful, that the Aitkin County Board of Commissioners strongly supports the continuing efforts of MnDOT Districts 1 and 3 to construct the long overdue shoulder widening improvements on the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 in 2027.

AITKIN COUNTY BOARD

May 10, 2022

<p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – MnDOT Cooperative Construction Agreement;</p> <p>Whereas, Aitkin County has requested improvements to the intersection of Aitkin County Road 54/56 and US Highway 169/TH 210 as part of State Project No. 0119-30 (TH 210=002) and State Project No. 0116-49 (TH 69=035), and</p> <p>Whereas, MnDOT has agreed to include requested intersection improvements through a Cooperative Construction Agreement with the 50% of the costs of the improvements being paid by Aitkin County.</p> <p>Therefore, be it Resolved that Aitkin County enter into MnDOT Agreement No. 1049576 with the State of Minnesota, Department of Transportation for the following purposes:</p> <p>To provide for payment by the County to the State of the County's share of the cost of the grading, paving, and seeding construction and other associated construction to be performed upon, along, and adjacent of Trunk Highway 210 from Ripple River to the Truck Highway No. 169 north junction under State Project NO. 0019-30 210=002.</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve County Ditch 5 Repair.</p>	<p>Resolution #20220510-067 MnDOT Cooperative Construction Agreement</p> <p>County Ditch 5 Repair</p>
<p>Luke Wehseler, Steve Voss, and Bryan Anderson – MnDOT shared updates for District 1 and District 3.</p> <p>Andy Hubley and Paige Melius – ARDC presented a brief update to the board.</p> <p>Holly Kostrzewski, MnDOT and Amy Dotzler, Aitkin Police Department– presented an update on the Toward Zero Death program.</p>	<p>Area Transportation Partnership Presentation</p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members present voted to approve Personnel Policy Update (Open Range Scale Modification).</p>	<p>Personnel Policy Update (Open Range Scale Modification)</p>
<p>Jessica Seibert – County Administrator presented 2023 Budget Preparation.</p>	<p>2023 Budget Presentation</p>
<p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none">• MCMA Conference• Budget Meeting• AMC Research MTG• Economic Development• Talon Metals Meeting• StrengthFinders Workshop	<p>Administrator Updates</p>

AITKIN COUNTY BOARD

May 10, 2022

The Board discussed: Rum River Watershed, Community Corrections, ECRL, Talon Metals, Budget Committee, Northern Counties, Brainerd Mississippi 1W1P, HHS Advisory, EDA.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 11:53 a.m. until Tuesday, May 24, 2022 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator

Board Discussion

Adjourn



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 5/24/2022

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 5/16/2022		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ELECTRONIC FUNDS TRANSFER

Thru May 16, 2022 Board Meeting May 24, 2022

Abstract Number	Date	Amount	Reason
21310	5/2/22	\$60.00	Manual Abstract
21311	5/3/22	\$259.95	Manual Abstract
21312	5/4/22	\$70,703.83	Manual Abstract
21313	5/6/22	\$621,683.41	Payroll Abstract
21314	5/5/22	\$35.00	Manual Abstract
21315	5/6/22	\$5,164.39	Auditor Abstract
21316	5/6/22	\$686.00	Manual Abstract
21317	5/10/22	\$15,413.45	Commissioner Abstract
21321	5/13/22	\$1,100.68	Commissioner Abstract
21322	5/13/22	\$99,048.21	Commissioner Abstract
21323	5/13/22	\$42,527.97	Auditor Abstract
21324	5/11/22	\$1,712.15	Manual Abstract
21325	5/12/22	\$3,529.40	Manual Abstract
21326	5/13/22	\$2,513.92	Auditor Abstract

\$0

Voids/No ACH

21318

21319

21320

\$864,438.36

WLC1
5/10/22

11:25AM



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		100.00	MARCH 22 SYNOPSIS 04/20/2022 04/20/2022	AD 1221204	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		100.00	1 Transactions			
10200	Marcotte/Anne Marie 01-001-000-0000-6330		793.26	MILEAGE 01/04/2022 04/26/2022	1ST QTR 2022	Transportation/Travel/Parking	N
10200	Marcotte/Anne Marie		793.26	1 Transactions			
1	DEPT Total:		893.26	Commissioners	2 Vendors	2 Transactions	
12	DEPT			Court Administration			
14335	Alberg PhD/Thomas L 01-012-000-0000-6263		3,937.50	01-P4-99-000194 12/26/2021 03/01/2022	026877	Contract Legal Services	Y
14335	Alberg PhD/Thomas L		3,937.50	1 Transactions			
9323	Avery/Jill 01-012-000-0000-6263		165.58	01-P4-99-000194 04/01/2022 04/30/2022	5/3/22	Contract Legal Services	Y
9323	Avery/Jill		165.58	1 Transactions			
12	DEPT Total:		4,103.08	Court Administration	2 Vendors	2 Transactions	
40	DEPT			Auditor			
9594	MACATFO 01-040-000-0000-6241		90.00	2022 MACATFO SUMMER CONF 06/15/2022 06/17/2022	3 REGISTRATION	Registration Fee	N
9594	MACATFO		90.00	1 Transactions			
86235	The Office Shop Inc 01-040-000-0000-6405		9.78	2 - 1.5" BINDERS 06/15/2022 06/17/2022	1111187-0	Office Supplies	N
86235	The Office Shop Inc		9.78	1 Transactions			
40	DEPT Total:		99.78	Auditor	2 Vendors	2 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT			Treasurer			
9594	MACATFO 01-042-000-0000-6241		30.00	2022 SUMMER CONF REG 06/15/2022 06/17/2022	AITKIN CO	Registration Fee	N
	9594 MACATFO		30.00	1 Transactions			
86235	The Office Shop Inc 01-042-000-0000-6405		19.67	PENS	1111561-0	Office Supplies	N
	86235 The Office Shop Inc		19.67	1 Transactions			
14330	US Bank 01-042-000-0000-6342		100.00	RICOH COPIER LEASE	471214486	Office Equipment Rental/Contracts	N
	14330 US Bank		100.00	1 Transactions			
42	DEPT Total:		149.67	Treasurer	3 Vendors	3 Transactions	
43	DEPT			Assessor			
10452	AT&T Mobility 01-043-000-0000-6220		317.20	WIRELESS APRIL 03/26/2022 04/25/2022	287298660812	Telephone	N
	10452 AT&T Mobility		317.20	1 Transactions			
86235	The Office Shop Inc 01-043-000-0000-6405		38.36	ENVELOPES, 2 BOXES	1111289-0	Office Supplies	N
	86235 The Office Shop Inc		38.36	1 Transactions			
9615	WEX BANK 01-043-000-0000-6335		125.01	MARCH 2022 FUEL 03/08/2022 04/07/2022	80154754	Gas/Vehicle Fuel Charges	N
	01-043-000-0000-6335		9.40-	CREDIT- JAN SAVINGS NOT TAKEN	80154754	Gas/Vehicle Fuel Charges	N
	01-043-000-0000-6335		9.40-	CREDIT- FEB SAVINGS NOT TAKEN	80154754	Gas/Vehicle Fuel Charges	N
	9615 WEX BANK		106.21	3 Transactions			
43	DEPT Total:		461.77	Assessor	3 Vendors	5 Transactions	
49	DEPT			Information Technologies			
9561	Amazon Business 01-049-000-0000-6485		50.00	(64GB-8MB) USB FLASH DRIVE 10	16HW-V6MD-V6NQ	Computer/Technology Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business		50.00		1 Transactions		
783	Canon Financial Services, Inc 01-049-000-0000-6342		47.07	MONTHLY PRINTER RENTAL 05/01/2022 05/31/2022	28471253	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		47.07		1 Transactions		
49	DEPT Total:		97.07	Information Technologies	2 Vendors	2 Transactions	
52	DEPT			Administration			
9561	Amazon Business 01-052-000-0000-6405		20.41	COMMISSIONER ENVELOPES 04/09/2022 04/09/2022	1QRP-CFRQ-36MJ	Office Supplies	N
9561	Amazon Business		20.41		1 Transactions		
86235	The Office Shop Inc 01-052-000-0000-6405		16.08	STRENGTH FINDERS CARDSTOCK 04/26/2022 04/26/2022	1111047-1	Office Supplies	N
86235	The Office Shop Inc		16.08		1 Transactions		
52	DEPT Total:		36.49	Administration	2 Vendors	2 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age 01-053-000-0000-6230		128.00	PRINTING, PUBLISHING & ADV 04/13/2022 04/16/2022	1220136	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		137.00	PRINTING, PUBLISHING & ADV 04/20/2022 04/23/2022	AD 1221853	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		137.00	PRINTING, PUBLISHING & ADV 04/27/2022 04/30/2022	AD 1224210	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		402.00		3 Transactions		
9561	Amazon Business 01-053-000-0000-6405		31.60	FIRST AID CLASS CPR MASK, EPI 04/09/2022 04/09/2022	1QRP-CFRQ-36MJ	Office Supplies	N
9561	Amazon Business		31.60		1 Transactions		
10629	Ergometrics & Applied Personnel Research						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-053-000-0000-6360		182.60	DEPUTY TESTING 03/31/2022 03/31/2022	141836	Services, Labor, Contracts	N
	01-053-000-0000-6360		182.60	DISPATCH TESTING 03/31/2022 03/31/2022	141867	Services, Labor, Contracts	N
10629	Ergometrics & Applied Personnel Research		365.20		2 Transactions		
12048	McDowell Agency, Inc./The						
	01-053-000-0000-6265		215.00	BACKGROUND VERIFICATION 04/30/2022 04/30/2022	138571	Background Check Fee	N
12048	McDowell Agency, Inc./The		215.00		1 Transactions		
84172	Riverwood Healthcare Center						
	01-053-000-0000-6265		210.00	PRE-EMPLOYMENT 11/24/2021 11/24/2021	70016043	Background Check Fee	N
84172	Riverwood Healthcare Center		210.00		1 Transactions		
86235	The Office Shop Inc						
	01-053-000-0000-6405		62.00	CANON STAPLES-BIG PRINTER 04/25/2022 04/25/2022	1110991-1	Office Supplies	N
	01-053-000-0000-6405		11.61	HR FOLDERS 04/25/2022 04/25/2022	1111047-0	Office Supplies	N
	01-053-000-0000-6405		42.38-	CREDIT 01/13/2022 01/13/2022	C1106159-0	Office Supplies	N
86235	The Office Shop Inc		31.23		3 Transactions		
9894	Vault Health						
	01-053-000-0000-6265		118.76	FL00500637 03/02/2022 03/02/2022	FL00500637	Background Check Fee	Y
	01-053-000-0000-6265		59.38	DOT URINE DRUG SCREEN 05/03/2022 05/03/2022	FL00510394	Background Check Fee	Y
9894	Vault Health		178.14		2 Transactions		
53	DEPT Total:		1,433.17	Human Resources	7 Vendors	13 Transactions	
60	DEPT			Elections			
86222	Aitkin Independent Age						
	01-060-000-0000-6230		495.00	ELECTION DISTRICT BOUNDARY PN 04/20/2022 04/20/2022	1221035	Printing, Publishing & Adv	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86222	Aitkin Independent Age		495.00		1 Transactions		
11051	Department of Human Services 01-060-000-0000-6205		116.85	MAR2022 MAILING SERVICES 03/01/2022 03/31/2022	A300IC01230I	Postage	N
11051	Department of Human Services		116.85		1 Transactions		
86235	The Office Shop Inc 01-060-000-0000-6360		20.00	CLEANED/LUBED LETTER OPENER	1111616-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		20.00		1 Transactions		
60	DEPT Total:		631.85	Elections	3 Vendors	3 Transactions	
90	DEPT			Attorney			
9561	Amazon Business 01-090-000-0000-6405		64.50	OFFICE SUPPLIES	1CHM-6KWL-KC7N	Office Supplies	N
9561	Amazon Business		64.50		1 Transactions		
10452	AT&T Mobility 01-090-000-0000-6220		243.08	ATTY CELLPHONES	287301408597	Telephone	N
	01-090-000-0000-6220		243.08	ATTY CELLPHONES	287301408597	Telephone	N
	01-090-000-0000-6220		242.91	ATTY CELLPHONES	287301408597	Telephone	N
10452	AT&T Mobility		729.07		3 Transactions		
10855	Culligan Water 01-090-000-0000-6342		59.50	MONTHLY SERVICE 04/01/2022 04/30/2022	150X01316801	Office Equipment Rental/Contracts	N
10855	Culligan Water		59.50		1 Transactions		
2390	Itasca Co Sheriff 01-090-000-0000-6264		75.00	SUBPOENA SERVICE	202200854	Sheriff Services	N
2390	Itasca Co Sheriff		75.00		1 Transactions		
3201	Minnesota State Law Library 01-090-000-0000-6406		300.00	LAW LIBRARY PROG 2022-2021	2022-197	Law Publ. & Subscriptions	N
3201	Minnesota State Law Library		300.00		1 Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6265		48.09	TESTING FOR PRETRIAL DEFENDANT	12289120223	Drug & Forfeiture MS 387.213	6

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9489	Redwood Toxicology Laboratory, Inc				48.09							
							1 Transactions					
86433	Sheriff Mille Lacs County											
		01-090-000-0000-6264			144.96	SUBPOENA SERVICE		11020		Sheriff Services		N
86433	Sheriff Mille Lacs County				144.96		1 Transactions					
86235	The Office Shop Inc											
		01-090-000-0000-6405			127.20	OFFICE SHOP		1110896-0		Office Supplies		N
		01-090-000-0000-6405			11.58	OFFICE SUPPLIES		1111136-0		Office Supplies		N
		01-090-000-0000-6405			8.80	OFFICE SUPPLIES		1111139-0		Office Supplies		N
86235	The Office Shop Inc				147.58		3 Transactions					
5062	Washington Co Sheriffs Office											
		01-090-000-0000-6264			70.00	SUBPOENA SERVICE		22000916		Sheriff Services		N
5062	Washington Co Sheriffs Office				70.00		1 Transactions					
90	DEPT Total:				1,638.70	Attorney		9 Vendors		13 Transactions		
100	DEPT					Recorder						
86235	The Office Shop Inc											
		01-100-000-0000-6405			4.05	OFFICE SUPPLIES		1110024-2		Office Supplies		N
86235	The Office Shop Inc				4.05		1 Transactions					
6101	West Central Indexing											
		01-100-195-0000-6266			169.92	ICRS MARCH 2022		1732		Data Processing/Computer Services		N
						03/01/2022	03/31/2022					
6101	West Central Indexing				169.92		1 Transactions					
100	DEPT Total:				173.97	Recorder		2 Vendors		2 Transactions		
110	DEPT					Courthouse Maintenance						
12106	Antoine Electric											
		01-110-000-0000-6360			467.10	LIGHT ON LA TOOL BUILDING		20687		Services, Labor, Contracts		Y
12106	Antoine Electric				467.10		1 Transactions					
13725	Beartooth True Value											
		01-110-000-0000-6415			97.49	CART PARTS - CASTERS		B185845		Operational Supplies		N

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13725	Beartooth True Value		97.49				
				1 Transactions			
88628	Dalco Enterprises, Inc.						
	01-110-000-0000-6422		74.72	MOTOR FOR HHS VAC	3925083	Janitorial Supplies	N
	01-110-000-0000-6422		120.71	GLOVES	3928095	Janitorial Supplies	N
	01-110-000-0000-6422		129.11	CAN LINERS, MOPS, GLOVES	3928133	Janitorial Supplies	N
88628	Dalco Enterprises, Inc.		324.54	3 Transactions			
1598	Ferrara's Htg Air Cond & Refrig Inc						
	01-110-000-0000-6415		234.66	BAFFLES FOR AHU 1&2	11772	Operational Supplies	N
1598	Ferrara's Htg Air Cond & Refrig Inc		234.66	1 Transactions			
2340	Hyytinen Hardware Hank						
	01-110-000-0000-6415		44.88	WASP TRAPS, KEYS	1688824	Operational Supplies	N
2340	Hyytinen Hardware Hank		44.88	1 Transactions			
89765	Minnesota Elevator, Inc						
	01-110-000-0000-6360		344.61	MONTHLY SERVICE	962448	Services, Labor, Contracts	N
				05/01/2022 05/31/2022			
89765	Minnesota Elevator, Inc		344.61	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	01-110-000-0000-6254		2,448.78	COURTHOUSE	0506823754	Utilities-Gas and Electric	N
				03/19/2022 04/20/2022			
9692	Minnesota Energy Resources Corporation		2,448.78	1 Transactions			
3950	Public Utilities						
	01-110-000-0000-6254		3,642.25	GOV'T CENTER	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		97.81	GLARCO	50186-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		344.41	LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		41.53	OLD COUNTY GARAGE	50202-00	Utilities-Gas and Electric	N
				03/16/2022 04/16/2022			
	01-110-000-0000-6254		36.84	JUDICIAL CTR	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		4,162.84	5 Transactions			
110	DEPT Total:		8,124.90	Courthouse Maintenance	8 Vendors	14 Transactions	
120	DEPT			Veterans Service			
	10452 AT&T Mobility						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-120-000-0000-6220		99.18	FIRSTNETAPRIL 03/26/2022 04/25/2022	287298585696X0	Telephone	N
10452	AT&T Mobility		99.18	1 Transactions			
86235	The Office Shop Inc 01-120-000-0000-6405		32.26	CALL LOGS, MIAX 04/29/2022 05/03/2022	1111317	Office Supplies	N
86235	The Office Shop Inc		32.26	1 Transactions			
6097	Verizon Wireless 01-120-000-0000-6220		13.03	VERIZON APRIL 03/21/2022 04/20/2022	9904651371	Telephone	N
6097	Verizon Wireless		13.03	1 Transactions			
120	DEPT Total:		144.47	Veterans Service	3 Vendors	3 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		54.88	MAY BOA MTG	1221738	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		128.50	MAY PC 04/27/2022 04/27/2022	1223889	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		183.38	2 Transactions			
999999000	Benzinger/Jon 01-122-000-0000-6820		300.00	Partial Refund-App Denied	2022-008616	Refunds & Reimbursements	N
999999000	Benzinger/Jon		300.00	1 Transactions			
9896	Egland/Henry 01-122-000-0000-6339		69.00	Meal Reimburse-SSTS Training 03/28/2022 04/01/2022	Alexandria	Meals (Overnight)	N
	01-122-000-0000-6335		76.62	Gas Reimburse-Co Car 03/25/2022 04/01/2022	SSTS Trng	Gas/Vehicle Fuel Charges	N
9896	Egland/Henry		145.62	2 Transactions			
122	DEPT Total:		629.00	Planning & Zoning	3 Vendors	5 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-123-000-0000-6262			1,647.00	ME 22-0959, MEDEX 031829		22-0959		Coroner Fees		N
3987	Ramsey County Medical Examiner				1,647.00		1 Transactions					
9151	River Valley Forensic Services PA											
		01-123-000-0000-6262			500.00	ME 22-0617		1763		Coroner Fees		6
		01-123-000-0000-6262			250.00	MARCH MONTHLY SERVICE		1763		Coroner Fees		6
		01-123-000-0000-6262			500.00	ME 22-0774		1763		Coroner Fees		6
		01-123-000-0000-6262			500.00	ME 22-0959		1763		Coroner Fees		6
		01-123-000-0000-6262			500.00	ME 22-1062		1763		Coroner Fees		6
9151	River Valley Forensic Services PA				2,250.00		5 Transactions					
123	DEPT Total:				3,897.00	Coroner		2 Vendors		6 Transactions		
200	DEPT					Enforcement						
15239	AT&T Mobility											
		01-200-000-0000-6220			191.01	SQUAD PC'S, AIR CARD		287258495419		Telephone		N
15239	AT&T Mobility				191.01		1 Transactions					
15144	Cellebrite											
		01-200-003-0000-6241			3,850.00	OPERATOR ANALYST TRAINING #216		Q-246510-1		Registration Fee		N
						06/27/2022	07/01/2022					
15144	Cellebrite				3,850.00		1 Transactions					
11883	Family Advocacy Center of Northern MN											
		01-200-000-0000-6360			797.00	SANE 22000640		AIT00000		Services, Labor, Contracts		N
11883	Family Advocacy Center of Northern MN				797.00		1 Transactions					
9888	Friesner/Nathan											
		01-200-000-0000-6335			48.75	#222 GAS (WEX DECLINED)		019954		Gas/Vehicle Fuel Charges		N
9888	Friesner/Nathan				48.75		1 Transactions					
9869	KIESLER POLICE SUPPLY											
		01-200-000-0000-6460			641.46	AMMUNITION		IN189410		Deputy Supplies		Y
9869	KIESLER POLICE SUPPLY				641.46		1 Transactions					
9884	Krohg/Janelle											
		01-200-003-0000-6339			9.16	SUBWAY MEAL BEMIDJI TRAINING		234473		Meals (Overnight)		N
9884	Krohg/Janelle				9.16		1 Transactions					

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9879	Navigate360, LLC 01-200-003-0000-6241		749.00	ALICE TRAINING #204 04/07/2022 04/07/2022	71983	Registration Fee	Y
9879	Navigate360, LLC		749.00	1 Transactions			
3927	Post Board 01-200-000-0000-6240		90.00	#204 LICENSE RENEWAL	#204	Membership/Dues/Association Fees	N
3927	Post Board		90.00	1 Transactions			
4010	Rasley Oil Company 01-200-000-0000-6335		243.68	DEPUTY GAS	APRIL	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		243.68	1 Transactions			
13864	Sandberg/Kristi 01-200-000-0000-6150		1,000.00	MAY 2022 HEALTH INS 05/01/2022 05/31/2022	MAY 2022	Health Insurance-Employer	N
13864	Sandberg/Kristi		1,000.00	1 Transactions			
13934	The Tire Barn 01-200-000-0000-6302 01-200-000-0000-6302		703.18 64.27	OLD 220 BRAKES, WHEEL HUB #226 OIL CHANGE #221	62294 62298	Vehicle Maintenance Vehicle Maintenance	N N
13934	The Tire Barn		767.45	2 Transactions			
11046	Wersal/John 01-200-000-0000-6335		53.13	#219 GAS (WEX DECLINED)	019958	Gas/Vehicle Fuel Charges	N
11046	Wersal/John		53.13	1 Transactions			
13848	WYATT'S TOWING & Recovery 24-7 01-200-000-0000-6359		280.00	22000878 TOW	04/24/2022	Wrecker Service	Y
13848	WYATT'S TOWING & Recovery 24-7		280.00	1 Transactions			
200	DEPT Total:		8,720.64	Enforcement	13 Vendors	14 Transactions	
202	DEPT			Boat & Water			
3950	Public Utilities 01-202-000-0000-6254		35.52	UTILITIES-GAS AND ELECTRIC	1345-00	Utilities-Gas and Electric	N
3950	Public Utilities		35.52	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
202	DEPT Total:		35.52	Boat & Water	1 Vendors	1 Transactions	
252	DEPT			Corrections			
13966	America Tower Corporation 01-252-000-0000-6342		378.14	JACOBSON TOWER LEASE	409395897	Tower Lease and Rental/Contracts	N
13966	America Tower Corporation		378.14		1 Transactions		
163	Charter Communications Holdings LLC 01-252-252-0000-6465		197.30	INMATE CABLE	6081042822	Inamte Welfare Supplies	N
163	Charter Communications Holdings LLC		197.30		1 Transactions		
9145	Correctional Dentistry LLC 01-252-000-0000-6262		1,254.00	LOST WARRANT 85863	LOST WARRANT	Contract Service or Medical Service	6
9145	Correctional Dentistry LLC		1,254.00		1 Transactions		
10855	Culligan Water 01-252-000-0000-6342		55.00	MAY COOLER RENTAL	01322304	Tower Lease and Rental/Contracts	N
10855	Culligan Water		55.00		1 Transactions		
88628	Dalco Enterprises, Inc. 01-252-000-0000-6422		423.00	RUBBER GLOVES	3928096	Janitorial Supplies	N
	01-252-000-0000-6422		141.00	RUBBER GLOVES	3928100	Janitorial Supplies	N
	01-252-000-0000-6422		335.18	T.P., DETERGENT	3928134	Janitorial Supplies	N
88628	Dalco Enterprises, Inc.		899.18		3 Transactions		
1775	Galls LLC 01-252-000-0000-6180		110.50	CHASE UNIFORM PANTS	020918702	Clothing Allowance	N
1775	Galls LLC		110.50		1 Transactions		
11715	Granite Electronics 01-252-000-0000-6360		614.80	MHS BOX LEC TO GLEN LINK	154010668-1	Services, Labor, Contracts	N
11715	Granite Electronics		614.80		1 Transactions		
2340	Hyytinen Hardware Hank 01-252-000-0000-6590		16.99	SHRF - LIGHT BULBS	1694262	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		16.99		1 Transactions		
13691	MEnD Correctional Care, PLLC 01-252-000-0000-6262		2,295.00	MAY ADD'L NURSING SERVICES	6604	Contract Service or Medical Service	6

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-252-000-0000-6262		MAY HEALTHCARE SERVICES	6604	Contract Service or Medical Service	6
	01-252-000-0000-6262		APRIL VACANT NURSE SHIFTS	6604	Contract Service or Medical Service	6
13691	MEnD Correctional Care, PLLC		8,367.23	3	Transactions	
89765	Minnesota Elevator, Inc					
	01-252-000-0000-6360		MAY MONTHLY SERVICE	961990	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		199.59	1	Transactions	
9692	Minnesota Energy Resources Corporation					
	01-252-000-0000-6254		UTILITIES-GAS AND ELECTRIC	0505221458	Utilities-Gas and Electric	N
			03/19/2022 03/19/2022			
	01-252-000-0000-6254		UTILITIES-GAS AND ELECTRIC	0505399584	Utilities-Gas and Electric	N
			03/22/2022 04/20/2022			
	01-252-000-0000-6254		UTILITIES-GAS AND ELECTRIC	0506726121	Utilities-Gas and Electric	N
			03/22/2022 04/20/2022			
9692	Minnesota Energy Resources Corporation		3,556.05	3	Transactions	
3789	Pan-O-Gold Baking Company					
	01-252-000-0000-6418		GROCERIES	10002422111009	Groceries	N
	01-252-000-0000-6418		GROCERIES	10002422118008	Groceries	N
3789	Pan-O-Gold Baking Company		208.11	2	Transactions	
9808	Performance Foodservice					
	01-252-252-0000-6465		REC - PIZZA SAUCE	116718	Inamte Welfare Supplies	N
	01-252-000-0000-6418		CARROTS, ICE CREAM SANDWICH	118006	Groceries	N
	01-252-000-0000-6418		DOUGH	124927	Groceries	N
	01-252-000-0000-6418		GROCERIES	124986	Groceries	N
	01-252-252-0000-6465		REC - PIZZA CRUST, MOZZ	124987	Inamte Welfare Supplies	N
	01-252-000-0000-6418		GROCERIES	133791	Groceries	N
9808	Performance Foodservice		4,824.13	6	Transactions	
3950	Public Utilities					
	01-252-000-0000-6254		NEW JAIL 2	1431-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		STS	50109-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		EMERG STORAGE	507-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		NEW JAIL	512-00	Utilities-Gas and Electric	N
3950	Public Utilities		7,218.15	4	Transactions	
4010	Rasley Oil Company					

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-252-000-0000-6330		174.37	TRANSPORT GAS	APRIL	Prisoner Transportation & Travel	N
	01-252-252-0000-6465		4.68	WATER FOR REC	APRIL	Inamte Welfare Supplies	N
4010	Rasley Oil Company		179.05		2 Transactions		
4761	Sysco Minnesota Inc						
	01-252-000-0000-6418		508.42	GROCERIES	253144184	Groceries	N
4761	Sysco Minnesota Inc		508.42		1 Transactions		
252	DEPT Total:		28,586.64	Corrections	16 Vendors	32 Transactions	
253	DEPT			Sentence to Serve			
7525	Hometown Bldg Supply						
	01-253-000-0000-6415		27.78	VARIETY PACK BITS	056563	Operational Supplies	N
7525	Hometown Bldg Supply		27.78		1 Transactions		
2340	Hyytinen Hardware Hank						
	01-253-000-0000-6464		62.90	STS PAINTING SUPPLIES	1694621	STS Supplies	N
	01-253-000-0000-6464		65.95	STS PAINT SUPPLIES	1694925	STS Supplies	N
	01-253-000-0000-6464		18.48	STS BLACK PAINT	1694958	STS Supplies	N
2340	Hyytinen Hardware Hank		147.33		3 Transactions		
4010	Rasley Oil Company						
	01-253-000-0000-6335		301.56	STS GAS	APRIL	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		301.56		1 Transactions		
253	DEPT Total:		476.67	Sentence to Serve	3 Vendors	5 Transactions	
254	DEPT			Enhanced 911 System			
3455	Motorola Inc						
	01-254-000-0000-6360		70,853.12	2022 SERVICE AGREEMENT	8230366246	Services, Labor, Contracts	N
3455	Motorola Inc		70,853.12		1 Transactions		
254	DEPT Total:		70,853.12	Enhanced 911 System	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
9889	Milaca Contract Office						
	01-257-255-0000-6269		8,129.18	JUV DETENTION REIMBURSE	MILLE LACS CO	Juvenile Detention	N
				01/06/2022	02/28/2022		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9889	Milaca Contract Office		8,129.18		1 Transactions		
11997	Minnesota Monitoring, Inc 01-257-267-0000-6342		476.00	EHM EQUIPMENT COSTS 12/01/2021 12/31/2021	13671	Office Equipment Rental/Contracts	N
	01-257-267-0000-6342		2,117.50	EHM RENTAL COSTS 04/01/2022 04/30/2022	13677	Office Equipment Rental/Contracts	N
11997	Minnesota Monitoring, Inc		2,593.50		2 Transactions		
6097	Verizon Wireless 01-257-257-0000-6215		163.75	WORK CELL PHONE - AGENTS 03/24/2022 04/23/2022	9904930763	Wireless Telephone Services	N
6097	Verizon Wireless		163.75		1 Transactions		
257	DEPT Total:		10,886.43	Community Corrections	3 Vendors	4 Transactions	
280	DEPT			Emergency Management			
259	Arrowhead Region Emergency Mngmt Assn 01-280-000-0000-6240		40.00	2022 DUES	04/05/2022	Membership/Dues/Association Fees	N
259	Arrowhead Region Emergency Mngmt Assn		40.00		1 Transactions		
280	DEPT Total:		40.00	Emergency Management	1 Vendors	1 Transactions	
391	DEPT			Solid Waste			
86222	Aitkin Independent Age 01-391-000-0000-6230		125.00	RECYCLING 04/13/2022 04/13/2022	1210897	Printing, Publishing & Adv	Y
	01-391-000-0000-6230		208.26	HHW	1219481	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		333.26		2 Transactions		
10930	Tidholm Productions 01-391-000-0000-6405		406.00	RECYCLING BANNER	25132583	Office, Film, & Field Supplies	Y
10930	Tidholm Productions		406.00		1 Transactions		
5056	Western Lake Superior Sanitary 01-391-000-0000-6360		5,500.00	2022 HHW ANNUAL FEES	033122AITHHWA	Services, Labor, Contracts	N
5056	Western Lake Superior Sanitary		5,500.00		1 Transactions		

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
391	DEPT Total:		6,239.26	Solid Waste	3 Vendors	4 Transactions
1	Fund Total:		148,352.46	General Fund		139 Transactions

Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT 9561 Amazon Business 02-042-190-0000-6405		893.24	Treasurer MARTIN YALE 62001 OPENER	1D7G-RPDV-1QKN	IT Reserve Expense - Treasurer's Office	N
	9561 Amazon Business		893.24	1 Transactions			
42	DEPT Total:		893.24	Treasurer	1 Vendors	1 Transactions	
44	DEPT 2386 Information Systems Corp 02-044-000-0000-6360		15,714.77	Central Services 2018-2020 VOUCHER SCANNING	25803	Contracts, Scanning, IFS-Central Service	N
	2386 Information Systems Corp		15,714.77	1 Transactions			
44	DEPT Total:		15,714.77	Central Services	1 Vendors	1 Transactions	
60	DEPT 9561 Amazon Business 02-060-000-0000-6800		893.25	Elections MARTIN YALE 62001 OPENER	1D7G-RPDV-1QKN	Election Reserve Expense	N
	9561 Amazon Business		893.25	1 Transactions			
60	DEPT Total:		893.25	Elections	1 Vendors	1 Transactions	
2	Fund Total:		17,501.26	Reserves Fund		3 Transactions	

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
10855	Culligan Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	MAY 22 STMT	Office Equipment Rental/Contracts	N
10855	Culligan Water		55.00	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		124.19	OFFICE SUPPLIES	IN3779118	Office Supplies	N
11406	Innovative Office Solutions, LLC		124.19	1 Transactions			
11387	Olsen/Sarah 03-301-000-0000-6332		256.78	CONFERENCE HOTEL	576647	Hotel/Motel Lodging	N
	03-301-000-0000-6330		92.25	MILEAGE TO CONFERENCE	MILEAGE	Highway Travel	N
11387	Olsen/Sarah		349.03	2 Transactions			
11605	Shred Right 03-301-000-0000-6405		40.00	DOCUMENT DESTRUCTION	573344	Office Supplies	N
11605	Shred Right		40.00	1 Transactions			
5097	Welle/John Thomas 03-301-000-0000-6241		122.50	AELSLAGID CERT RENEWAL	0-22720	Meeting/Conference Registration Fee	N
5097	Welle/John Thomas		122.50	1 Transactions			
301	DEPT Total:		690.72	R&B Administration	5 Vendors	6 Transactions	
302	DEPT			R&B Engineering/Construction			
1701	Forestry Suppliers, Inc. 03-302-000-0000-6550		113.44	ENG SUPPLIES	216794-00	R & B Engineer Supplies	N
1701	Forestry Suppliers, Inc.		113.44	1 Transactions			
3703	Frontier Precision, Inc 03-302-000-0000-6550		2,992.50	ANNUAL RENEWALS	251743	R & B Engineer Supplies	N
3703	Frontier Precision, Inc		2,992.50	1 Transactions			
302	DEPT Total:		3,105.94	R&B Engineering/Construction	2 Vendors	2 Transactions	
303	DEPT			R&B Highway Maintenance			
195	Aitkin Tire Shop 03-303-000-0000-6590		290.00	TIRES	0-061516	Repair & Maintenance Supplies	N

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
195	Aitkin Tire Shop		290.00		1 Transactions		
13620	American Door Works 03-303-000-0000-6417		940.39	PALISADE SHOP REPAIRS	0254221-IN	Shop/Building Maintenance	N
13620	American Door Works		940.39		1 Transactions		
10452	AT&T Mobility 03-303-000-0000-6220		22.97	PAUL'S IPAD SVC	287266104878X0	Telephone	N
	03-303-000-0000-6220		38.23	CAROL LAPTOP SVC	287303768387X0	Telephone	N
	03-303-000-0000-6220		38.23	MIKE LAPTOP SVC	287303768387X0	Telephone	N
10452	AT&T Mobility		99.43		3 Transactions		
86467	Auto Value Aitkin 03-303-000-0000-6590		14.99	REPAIR PARTS	40197569	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		89.94	AITKIN SHOP SUPPLIES	40197609	Shop/Building Maintenance	N
	03-303-000-0000-6590		124.99	REPAIR PARTS	40197640	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,436.95	REPAIR PARTS	40197716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		997.99	REPAIR PARTS	40197765	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		17.62	REPAIR PARTS	40197902	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		997.99	REPAIR PARTS	40197968	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		182.49	REPAIR PARTS	40198027	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		45.99	AITKIN SHOP SUPPLIES	40198469	Shop/Building Maintenance	N
	03-303-000-0000-6590		513.30	REPAIR PARTS	40198910	Repair & Maintenance Supplies	N
86467	Auto Value Aitkin		2,426.27		10 Transactions		
13911	BERT'S TRUCK EQUIP. OF MOORHEAD 03-303-000-0000-6590		89.98	REPAIR PARTS	S93618	Repair & Maintenance Supplies	N
13911	BERT'S TRUCK EQUIP. OF MOORHEAD		89.98		1 Transactions		
163	Charter Communications Holdings LLC 03-303-000-0000-6220		141.51	PHONE: HWY OFFICE	0-022823041922	Telephone	N
163	Charter Communications Holdings LLC		141.51		1 Transactions		
14887	Cintas Corporation 03-303-000-0000-6360		15.82	SHOP LAUNDRY	4117408530	Services, Labor, Contracts	N
	03-303-000-0000-6360		57.86	SHOP LAUNDRY	4118087826	Services, Labor, Contracts	N
14887	Cintas Corporation		73.68		2 Transactions		
2763	Countryside Sanitation, LLC						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-303-000-0000-6254			117.00	MAY MCGREGOR		2005		Utilities-Gas and Electric		Y
		03-303-000-0000-6254			81.90	MAY PALISADE		2006		Utilities-Gas and Electric		Y
2763	Countryside Sanitation, LLC				198.90				2	Transactions		
8694	Department of Transportation											
		03-303-000-0000-6521			918.46	2021 PAVEMENT TESTING		0-0000698884		Maintenance Supplies		N
8694	Department of Transportation				918.46				1	Transactions		
7935	East Central Energy											
		03-303-000-0000-6254			100.62	MAR/APR POWER-MCGRATH		35018290		Utilities-Gas and Electric		N
		03-303-000-0000-6254			43.01	MAR/APR POWER-STREET LIGHT		35018408		Utilities-Gas and Electric		N
7935	East Central Energy				143.63				2	Transactions		
7060	Federated Co-Ops Inc.											
		03-303-000-0000-6423			1,366.32	MCGRATH SHOP PROPANE		1147028		Fuel for Buildings		N
7060	Federated Co-Ops Inc.				1,366.32				1	Transactions		
8622	Frontier Communications Holdings LLC											
		03-303-000-0000-6254			72.37	JACOBSON		218-752-6591		Utilities-Gas and Electric		N
		03-303-000-0000-6254			72.37	MCGRAGOR		218-768-4481		Utilities-Gas and Electric		N
		03-303-000-0000-6254			72.37	PALISADE		218-845-2607		Utilities-Gas and Electric		N
		03-303-000-0000-6254			172.83	MCGRATH		320-592-3580		Utilities-Gas and Electric		N
8622	Frontier Communications Holdings LLC				389.94				4	Transactions		
1754	Garrison Disposal Company, Inc											
		03-303-000-0000-6254			140.28	AITKIN SHOP		298341		Utilities-Gas and Electric		N
1754	Garrison Disposal Company, Inc				140.28				1	Transactions		
8844	H & R Construction Co											
		03-303-000-0000-6521			669.80	GUARDRAIL REPAIR		20014		Maintenance Supplies		N
8844	H & R Construction Co				669.80				1	Transactions		
91187	Lake Country Power											
		03-303-000-0000-6254			53.86	MAR/APR CSAH 14		141979801		Utilities-Gas and Electric		N
		03-303-000-0000-6254			52.81	MAR/APR CSAH 6		141979901		Utilities-Gas and Electric		N
91187	Lake Country Power				106.67				2	Transactions		
2831	Little Falls Machine Inc											
		03-303-000-0000-6590			257.91	REPAIR PARTS		364498		Repair & Maintenance Supplies		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2831	Little Falls Machine Inc		257.91		1 Transactions		
2941	M R Sign Co Inc 03-303-000-0000-6516		205.69	ADOPT-A-HWY GREAT RIVER TRADIN	215654	Signs & Posts	N
2941	M R Sign Co Inc		205.69		1 Transactions		
15300	MCGREGOR ACE HARDWARE 03-303-000-0000-6417		66.14	MCGREGOR SHOP	A38961	Shop/Building Maintenance	N
	03-303-000-0000-6417		46.78	MCGREGOR SHOP	A40171	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		112.92		2 Transactions		
9692	Minnesota Energy Resources Corporation 03-303-000-0000-6423		757.30	NAT GAS: AITKIN SHOP	APR	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		757.30		1 Transactions		
9179	NORTH CENTRAL INTERNATIONAL, LLC 03-303-000-0000-6590		394.92	REPAIR PARTS	X220038071:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		448.09	REPAIR PARTS	x220038453:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		401.56	REPAIR PARTS	X22037688:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC		1,244.57		3 Transactions		
8446	Northern Star Coop Service 03-303-000-0000-6423		1,011.58	LP: SWATARA SHOP	18963	Fuel for Buildings	N
8446	Northern Star Coop Service		1,011.58		1 Transactions		
8436	Northland Parts 03-303-000-0000-6590		118.52	REPAIR PARTS	442558	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		46.76	MCGRATH SHOP SUPPLIES	443263	Shop/Building Maintenance	N
	03-303-000-0000-6590		145.70	REPAIR PARTS	443335	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		19.49	REPAIR PARTS	443595	Repair & Maintenance Supplies	N
8436	Northland Parts		330.47		4 Transactions		
10720	Nuss Truck Group Inc 03-303-000-0000-6590		113.96	REPAIR PARTS	6147136P	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		256.67	REPAIR PARTS	6147218P	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		120.06	REPAIR PARTS	6147244P	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		120.06	REPAIR PARTS	6147325P	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		2,551.70	REPAIR LABOR	649449	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		4,457.59	REPAIR PARTS	649449	Repair & Maintenance Supplies	Y

Aitkin County



3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
10720	Nuss Truck Group Inc			7,620.04						
							6 Transactions			
10412	O'Reilly Auto Parts									
	03-303-000-0000-6590			8.43	REPAIR PARTS		1878-117417		Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts			8.43			1 Transactions			
8537	Powerplan OIB									
	03-303-000-0000-6590			590.75	REPAIR LABOR		2102682		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			56.24	REPAIR PARTS		2102682		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			682.04	REPAIR PARTS		2111012		Repair & Maintenance Supplies	N
8537	Powerplan OIB			1,329.03			3 Transactions			
3950	Public Utilities									
	03-303-000-0000-6254			50.28	HWY 47 & CR 12		1686-00		Utilities-Gas and Electric	N
	03-303-000-0000-6254			45.66	HWY 210 W & CR 28		59455-00		Utilities-Gas and Electric	N
	03-303-000-0000-6254			128.04	AITKIN SHOP: WATER		63335-00		Utilities-Gas and Electric	N
	03-303-000-0000-6254			50.92	HWY 210/169 E & CR 12		63388-00		Utilities-Gas and Electric	N
3950	Public Utilities			274.90			4 Transactions			
4070	Riley Auto Supply									
	03-303-000-0000-6417			52.49	AITKIN SHOP SUPPLIES		631110		Shop/Building Maintenance	N
	03-303-000-0000-6417			257.96	AITKIN SHOP SUPPLIES		631146		Shop/Building Maintenance	N
	03-303-000-0000-6590			13.00	REPAIR PARTS		631231		Repair & Maintenance Supplies	N
	03-303-000-0000-6590			13.00	REPAIR PARTS		631251		Repair & Maintenance Supplies	N
	03-303-000-0000-6417			78.97	AITKIN SHOP SUPPLIES		631260		Shop/Building Maintenance	N
	03-303-000-0000-6417			131.94	AITKIN SHOP SUPPLIES		631382		Shop/Building Maintenance	N
4070	Riley Auto Supply			547.36			6 Transactions			
90805	Temco									
	03-303-000-0000-6590			20.00	REPAIR LABOR		26839		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			288.00	REPAIR PARTS		26839		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			60.00	REPAIR LABOR		26848		Repair & Maintenance Supplies	Y
90805	Temco			368.00			3 Transactions			
8605	Wayne's Sanitation LLC									
	03-303-000-0000-6254			52.73	GARBAGE: MCGRATH		330730		Utilities-Gas and Electric	N
8605	Wayne's Sanitation LLC			52.73			1 Transactions			
5295	Ziegler Inc									

Aitkin County



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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		REPAIR PARTS	IN000512957	Repair & Maintenance Supplies	N
5295	Ziegler Inc					
		816.54				
		816.54	1 Transactions			
303	DEPT Total:	22,932.73	R&B Highway Maintenance	30 Vendors	71 Transactions	
307	DEPT		R&B Capital Infrastructure			
86222	Aitkin Independent Age					
	03-307-000-0000-6230		PUBLIC NOTICE	1223071	Printing, Publishing & Adv	N
86222	Aitkin Independent Age	124.00				
		124.00	1 Transactions			
9881	LUNDQUIST/GREGG					
	03-307-000-0000-6362		RIGHT OF WAY PART OF GOV LOT 3	PARCEL NO 36	Right Of Way	N
9881	LUNDQUIST/GREGG	500.00				
		500.00	1 Transactions			
5128	Widseth Smith & Nolting Inc					
	03-307-000-0000-6269		PROFESSIONAL SERVICES	216531	Professional Services	N
5128	Widseth Smith & Nolting Inc	2,089.00				
		2,089.00	1 Transactions			
307	DEPT Total:	2,713.00	R&B Capital Infrastructure	3 Vendors	3 Transactions	
308	DEPT		R&B Equipment & Facilities			
90762	Aitkin Co License Center					
	03-308-000-0000-6610		2022 VEHICLE REGISTRATION AND	1GCRYDED2NZ177	Equipment	N
90762	Aitkin Co License Center	2,976.48				
		2,976.48	1 Transactions			
13911	BERT'S TRUCK EQUIP. OF MOORHEAD					
	03-308-000-0000-6610		PLOW TRUCK	W98077	Equipment	N
13911	BERT'S TRUCK EQUIP. OF MOORHEAD	110,479.00				
		110,479.00	1 Transactions			
308	DEPT Total:	113,455.48	R&B Equipment & Facilities	2 Vendors	2 Transactions	
3	Fund Total:	142,897.87	Road & Bridge		84 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES						
	05-400-440-0410-6405		7.33	AGENCY-COMMAND HOOKS 04/26/2022 04/26/2022	11YQ-MMCG-MW3K	Office Supplies	N
	05-400-440-0410-6405		2.03	AGENCY-SMEAD TWO-POCKET FOLDER 04/23/2022 04/23/2022	16HW-V6MD-HWNV	Office Supplies	N
	05-400-430-0408-6435		119.90	TANF-CHANGING PAD 04/27/2022 04/27/2022	1F7L-XH1H-T9HH	Public Health Program Related Supplies	N
	05-400-430-0408-6435		182.08	TANF-DIAPER CADDY 04/27/2022 04/27/2022	1F7L-XH1H-T9HH	Public Health Program Related Supplies	N
	05-400-430-0408-6435		199.80	TANF-WATER BOTTLE 04/27/2022 04/27/2022	1F7L-XH1H-T9HH	Public Health Program Related Supplies	N
	05-400-440-0410-6405		1.98	ACCTG-RECEIPT BOOKS 04/27/2022 04/27/2022	1GCJ-XHPC-GQRR	Office Supplies	N
	05-400-430-0408-6435		13.99	MCH-BODY MEASURE TAPE 05/02/2022 05/02/2022	1HHK-WJ3W-193R	Public Health Program Related Supplies	N
	05-400-440-0410-6405		4.78	AGENCY-9X12 CLASP ENVELOPES 05/02/2022 05/02/2022	1HHK-WJ3W-193R	Office Supplies	N
	05-400-440-0410-6405		8.99	PH-WRIST REST MOUSE PAD (RS) 04/25/2022 04/25/2022	1LP4-DHGX-4VFX	Office Supplies	N
	05-400-420-4800-6435		99.99	SAMHSA-A&T OF ADDICTION BOOK 04/28/2022 04/28/2022	1PT7-MYMV-P4RF	Public Health Program Related Supplies	N
	05-400-440-0410-6405		10.23	ACCTG- WIRELESS ERGO KEYBOARD 05/03/2022 05/03/2022	1TKM-G11J-1JMQ	Office Supplies	N
	05-400-440-0410-6405		38.73	ACCTG- WIRELESS ERGO KEYBOARD 05/03/2022 05/03/2022	1TKM-G11J-1JMQ	Office Supplies	N
	05-400-440-0410-6405		24.11	ACCTG- WIRELESS ERGO KEYBOARD 05/03/2022 05/03/2022	1TKM-G11J-1JMQ	Office Supplies	N
	05-400-440-0410-6405		7.68	AGENCY-MOUSE,KNIFE,FILE FOLDER 05/03/2022 05/03/2022	1WDY-D673-K1HN	Office Supplies	N
	05-400-440-0410-6405		1.25	AGENCY-ENV MOISTENER 04/25/2022 04/25/2022	1X3H-YG6F-FHVV	Office Supplies	N
	05-400-440-0410-6480		57.06	AGENCY-DESKTOP FOLDER 04/25/2022 04/25/2022	1X3H-YG6F-FHVV	Small Furniture/Equipment	N
9608	AMAZON CAPITAL SERVICES		779.93	16 Transactions			
9272	ARCHITECTURAL RESOURCES INC						
	05-400-440-0410-6605		856.80	HHS REMODEL PLANNING 04/01/2022 04/30/2022	Y20006-5	Building & Structure Related Expenditure	N

Aitkin County



Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
9272	ARCHITECTURAL RESOURCES INC				856.80						
							1 Transactions				
10452	AT&T Mobility										
	05-400-400-0402-6220				38.23	VACCINE CLINIC PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-410-0413-6220				44.55	WIC TRAVLELER PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-410-0413-6220				49.59	WIC/HV CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-410-0413-6220				38.23	WIC HOTSPOT	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-430-0408-6220				49.59	PH HV/PF CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-440-0410-6220				6.95	DIR CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-440-0410-6220				6.94	ACCT CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-440-0410-6220				5.35	AGENCY HOTSPOT	03/26/2022 04/25/2022	287298057356		Telephone	N
	05-400-440-0410-6220				188.28	PH ADMIN CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone	N
10452	AT&T Mobility				427.71		9 Transactions				
10855	Culligan Water										
	05-400-440-0410-6342				19.46	COOLER RENTAL SERVICE	05/01/2022 05/31/2022	150-10016285-1		Office Equipment Rental/Contracts	N
10855	Culligan Water				19.46		1 Transactions				
11051	Department of Human Services										
	05-400-440-0410-6360				701.96	MERIT SYSTEM QE 6/30/22	04/01/2022 06/30/2022	A300MR0122D		Services, Labor, Contracts	N
11051	Department of Human Services				701.96		1 Transactions				
89765	Minnesota Elevator, Inc										
	05-400-440-0410-6360				17.27	ELEVATOR-REPLACE BATTERY	04/28/2022 04/28/2022	960221		Services, Labor, Contracts	N
	05-400-440-0410-6300				28.21	ELEVATOR SERVICE-MAY '22	05/01/2022 05/31/2022	962447		Maintenance/Service Contracts	N

Aitkin County



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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
89765	Minnesota Elevator, Inc		45.48		2 Transactions		
9692	Minnesota Energy Resources Corporation						
	05-400-440-0410-6254		103.09	GAS BILL 03/22/2022	0506533565-001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		103.09		1 Transactions		
3950	Public Utilities						
	05-400-440-0410-6254		286.72	ELECTRIC BILL 03/16/2022	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		286.72		1 Transactions		
4010	Rasley Oil Company						
	05-400-430-0408-6335		8.28	TANF - GAS CHARGES 04/01/2022	STMNT043022	Gas/Vehicle Fuel Charges	N
	05-400-430-0408-6335		10.47	MCH - GAS CHARGES 04/01/2022	STMNT043022	Gas/Vehicle Fuel Charges	N
	05-400-430-0408-6335		49.12	UHV - GAS CHARGES 04/01/2022	STMNT043022	Gas/Vehicle Fuel Charges	N
	05-400-450-0451-6335		44.52	SHIP-HC - GAS CHARGES 04/01/2022	STMNT043022	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		112.39		4 Transactions		
86235	The Office Shop Inc						
	05-400-440-0410-6405		12.60	ACCTG-TONER (CG) 04/29/2022	1110815-0	Office Supplies	N
86235	The Office Shop Inc		12.60		1 Transactions		
10930	Tidholm Productions						
	05-400-440-0410-6405		30.21	AGENCY-#10REG SEC ENV 2.5K 05/03/2022	24942614	Office Supplies	Y
	05-400-440-0410-6405		69.74	AGENCY-#10 WINDOW ENVELOPES 5K 05/03/2022	24952613	Office Supplies	Y
10930	Tidholm Productions		99.95		2 Transactions		
400	DEPT Total:		3,446.09	Public Health Department	11 Vendors	39 Transactions	
420	DEPT			Income Maintenance			
	9608 AMAZON CAPITAL SERVICES						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		05-420-600-4800-6405			17.28	AGENCY-COMMAND HOOKS	04/26/2022 04/26/2022	11YQ-MMCG-MW3K		Office Supplies		N
		05-420-600-4800-6405			4.79	AGENCY-SMEAD TWO-POCKET FOLDER	04/23/2022 04/23/2022	16HW-V6MD-HWNV		Office Supplies		N
		05-420-600-4800-6405			4.66	ACCTG-RECEIPT BOOKS	04/27/2022 04/27/2022	1GCJ-XHPC-GQRR		Office Supplies		N
		05-420-600-4800-6405			11.27	AGENCY-9X12 CLASP ENVELOPES	05/02/2022 05/02/2022	1HHK-WJ3W-193R		Office Supplies		N
		05-420-600-4800-6405			18.11	AGENCY-MOUSE,KNIFE,FILE FOLDER	05/03/2022 05/03/2022	1WDY-D673-K1HN		Office Supplies		N
		05-420-600-4800-6405			2.94	AGENCY-ENV MOISTENER	04/25/2022 04/25/2022	1X3H-YG6F-FHVV		Office Supplies		N
		05-420-600-4800-6480			134.49	AGENCY-DESKTOP FOLDER	04/25/2022 04/25/2022	1X3H-YG6F-FHVV		Small Furniture/Equipment		N
9608	AMAZON CAPITAL SERVICES				193.54				7	Transactions		
9272	ARCHITECTURAL RESOURCES INC	05-420-600-4800-6605			2,019.60	HHS REMODEL PLANNING	04/01/2022 04/30/2022	Y20006-5		Building & Structure Related Expenditure		N
9272	ARCHITECTURAL RESOURCES INC				2,019.60				1	Transactions		
10452	AT&T Mobility	05-420-600-4800-6220			16.36	DIR CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone		N
		05-420-600-4800-6220			16.36	ACCT CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone		N
		05-420-600-4800-6220			227.79	IM CELL PHONES	03/26/2022 04/25/2022	287298057356		Telephone		N
		05-420-600-4800-6220			12.63	AGENCY HOTSPOT	03/26/2022 04/25/2022	287298057356		Telephone		N
		05-420-640-4800-6220			138.69	CS CELL PHONE	03/26/2022 04/25/2022	287298057356		Telephone		N
10452	AT&T Mobility				411.83				5	Transactions		
10855	Culligan Water	05-420-600-4800-6342			45.87	COOLER RENTAL SERVICE	05/01/2022 05/31/2022	150-10016285-1		Office Equipment Rental/Contracts		N
10855	Culligan Water				45.87				1	Transactions		

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11051	Department of Human Services 05-420-600-4800-6360		1,654.62	MERIT SYSTEM QE 6/30/22 04/01/2022 06/30/2022	A300MR0122D	Services, Labor, Contracts	N
11051	Department of Human Services		1,654.62	1 Transactions			
89765	Minnesota Elevator, Inc 05-420-600-4800-6360		40.70	ELEVATOR-REPLACE BATTERY 04/28/2022 04/28/2022	960221	Services, Labor, Contracts	N
	05-420-600-4800-6300		66.50	ELEVATOR SERVICE-MAY '22 05/01/2022 05/31/2022	962447	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		107.20	2 Transactions			
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		243.00	GAS BILL 03/22/2022 04/20/2022	0506533565-001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		243.00	1 Transactions			
3950	Public Utilities 05-420-600-4800-6254		675.84	ELECTRIC BILL 03/16/2022 04/16/2022	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		675.84	1 Transactions			
86944	Sheriff Crow Wing County 05-420-640-4800-6379		75.00	IV-D SERVICE 001505288902 04/26/2022 04/26/2022	10034	Other Iv-D Charges	N
86944	Sheriff Crow Wing County		75.00	1 Transactions			
87016	Sheriff Itasca County 05-420-640-4800-6379		75.00	IV-D SERVICE 0015222370-04 04/15/2022 04/15/2022	202200810	Other Iv-D Charges	N
87016	Sheriff Itasca County		75.00	1 Transactions			
13025	ST LOUIS COUNTY AUDITOR 05-420-600-4800-6266		9,268.36	EDOCS(ONBASE)-MAINTENANCE 01/01/2022 12/31/2022	IN-00000892	Software Fees/License Fees	N
13025	ST LOUIS COUNTY AUDITOR		9,268.36	1 Transactions			
86235	The Office Shop Inc 05-420-600-4800-6405		29.70	ACCTG-TONER (CG)	1110815-0	Office Supplies	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	The Office Shop Inc		29.70	04/29/2022 04/29/2022	1 Transactions		
10930	Tidholm Productions 05-420-600-4800-6405		71.20	AGENCY-#10REG SEC ENV 2.5K 05/03/2022 05/03/2022	24942614	Office Supplies	Y
	05-420-600-4800-6405		164.37	AGENCY-#10 WINDOW ENVELOPES 5K 05/03/2022 05/03/2022	24952613	Office Supplies	Y
10930	Tidholm Productions		235.57		2 Transactions		
420	DEPT Total:		15,035.13	Income Maintenance	13 Vendors	25 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES 05-430-700-4800-6405		27.74	AGENCY-COMMAND HOOKS 04/26/2022 04/26/2022	11YQ-MMCG-MW3K	Office Supplies	N
	05-430-700-4800-6405		7.70	AGENCY-SMEAD TWO-POCKET FOLDER 04/23/2022 04/23/2022	16HW-V6MD-HWNV	Office Supplies	N
	05-430-700-4800-6405		7.47	ACCTG-RECEIPT BOOKS 04/27/2022 04/27/2022	1G CJ-XHPC-GQRR	Office Supplies	N
	05-430-700-4800-6405		18.10	AGENCY-9X12 CLASP ENVELOPES 05/02/2022 05/02/2022	1HHK-WJ3W-193R	Office Supplies	N
	05-430-700-4800-6405		29.08	AGENCY-MOUSE,KNIFE,FILE FOLDER 05/03/2022 05/03/2022	1WDY-D673-K1HN	Office Supplies	N
	05-430-700-4800-6405		4.71	AGENCY-ENV MOISTENER 04/25/2022 04/25/2022	1X3H-YG6F-FHVW	Office Supplies	N
	05-430-700-4800-6480		216.00	AGENCY-DESKTOP FOLDER 04/25/2022 04/25/2022	1X3H-YG6F-FHVW	Small Furniture/Equipment	N
	05-430-700-4800-6405		6.39-	SS- PHONE SPLITTER (RETURNED) 04/24/2022 04/24/2022	1Y71-MVNK-CKRF	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		304.41		8 Transactions		
9272	ARCHITECTURAL RESOURCES INC 05-430-700-4800-6605		3,243.60	HHS REMODEL PLANNING 04/01/2022 04/30/2022	Y20006-5	Building & Structure Related Expenditure	N
9272	ARCHITECTURAL RESOURCES INC		3,243.60		1 Transactions		
10452	AT&T Mobility 05-430-700-4800-6220		1,228.86	SS CELL PHONE	287298057356	Telephone	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6220		41.23	03/26/2022 04/25/2022 HOTSPOT (RI)	287298057356	Telephone	N
	05-430-700-4800-6220		26.28	03/26/2022 04/25/2022 ACCT CELL PHONE	287298057356	Telephone	N
	05-430-700-4800-6220		20.26	03/26/2022 04/25/2022 AGENCY HOTSPOT	287298057356	Telephone	N
	05-430-700-4800-6220		26.28	03/26/2022 04/25/2022 DIR CELL PHONE	287298057356	Telephone	N
	05-430-760-3040-6020		76.46	03/26/2022 04/25/2022 IPAD-APS GRANT (X2)	287298057356	APS Assessment/Investigation	N
10452	AT&T Mobility		1,419.37		6 Transactions		
10855	Culligan Water						
	05-430-700-4800-6342		73.67	05/01/2022 05/31/2022 COOLER RENTAL SERVICE	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		73.67		1 Transactions		
11051	Department of Human Services						
	05-430-700-4800-6360		2,657.42	04/01/2022 06/30/2022 MERIT SYSTEM QE 6/30/22	A300MR0122D	Services, Labor, Contracts	N
11051	Department of Human Services		2,657.42		1 Transactions		
89765	Minnesota Elevator, Inc						
	05-430-700-4800-6360		65.36	04/28/2022 04/28/2022 ELEVATOR-REPLACE BATTERY	960221	Services, Labor, Contracts	N
	05-430-700-4800-6300		106.82	05/01/2022 05/31/2022 ELEVATOR SERVICE-MAY '22	962447	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		172.18		2 Transactions		
9692	Minnesota Energy Resources Corporation						
	05-430-700-4800-6254		390.28	03/22/2022 04/20/2022 GAS BILL	0506533565-001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		390.28		1 Transactions		
3950	Public Utilities						
	05-430-700-4800-6254		1,085.45	03/16/2022 04/16/2022 ELECTRIC BILL	1433-00	Utilities-Gas and Electric	N

Aitkin County



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3950	Public Utilities		1,085.45				
				1 Transactions			
4010	Rasley Oil Company						
	05-430-700-4800-6335		140.83	SS - GAS CHARGES	STMNT043022	Gas/Vehicle Fuel Charges	N
				04/01/2022 04/30/2022			
4010	Rasley Oil Company		140.83				
				1 Transactions			
86235	The Office Shop Inc						
	05-430-700-4800-6405		47.70	ACCTG-TONER (CG)	1110815-0	Office Supplies	N
				04/29/2022 04/29/2022			
86235	The Office Shop Inc		47.70				
				1 Transactions			
10930	Tidholm Productions						
	05-430-700-4800-6405		114.36	AGENCY-#10REG SEC ENV 2.5K	24942614	Office Supplies	Y
				05/03/2022 05/03/2022			
	05-430-700-4800-6405		263.99	AGENCY-#10 WINDOW ENVELOPES 5K	24952613	Office Supplies	Y
				05/03/2022 05/03/2022			
10930	Tidholm Productions		378.35				
				2 Transactions			
430	DEPT Total:		9,913.26	Social Services	11 Vendors	25 Transactions	
5	Fund Total:		28,394.48	Health & Human Services		89 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance 09-000-000-0000-2030		375.00	MARRIAGE LICENSE FEE 04/01/2022 04/30/2022	APRIL 2022	State Fees, Assessments & Surcharges	N
	09-000-000-0000-2022		952.00	BIRTH & DEATH SURCHARGES 03/01/2022 03/31/2022	MARCH 2022	Birth/Death Surcharges	N
	09-000-000-0000-2024		126.00	CHILDREN SURCHARGES 03/01/2022 03/31/2022	MARCH 2022	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		24.00	TORRENS ASSURANCE 03/01/2022 03/31/2022	MARCH 2022	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		5,712.00	STATE GEN. FUND/LEG SURCH 03/01/2022 03/31/2022	MARCH 2022	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		7,189.00	5 Transactions			
3375	Mn Dept Of Health 09-000-000-0000-2027		680.00	STATE WELL CERTIFICATE 03/01/2022 03/31/2022	MARCH 2022	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		680.00	1 Transactions			
0	DEPT Total:		7,869.00	Undesignated	2 Vendors	6 Transactions	
9	Fund Total:		7,869.00	State		6 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
11252	Benson/John 10-900-000-0000-2300		1,150.56	REFUND BOND	14150	Timber Permit Bonds	N
	10-900-000-0000-2300		377.01	REFUND BOND	14230	Timber Permit Bonds	N
11252	Benson/John		1,527.57	2 Transactions			
14954	Espeseth/Gary 10-900-000-0000-2300		520.00	REFUND BOND	13984	Timber Permit Bonds	N
14954	Espeseth/Gary		520.00	1 Transactions			
11124	Ladd/Arik 10-900-000-0000-2300		1,821.16	REFUND BOND 14170	14170	Timber Permit Bonds	S
11124	Ladd/Arik		1,821.16	1 Transactions			
5791	Sappi 10-900-000-0000-2300		954.00	REFUND BOND	13903	Timber Permit Bonds	N
5791	Sappi		954.00	1 Transactions			
15009	Vandermey Logging 10-900-000-0000-2300		365.10	REFUND BOND	14164	Timber Permit Bonds	Y
15009	Vandermey Logging		365.10	1 Transactions			
900	DEPT Total:		5,187.83	Timber Permit Bonds	5 Vendors	6 Transactions	
923	DEPT			Forfeited Tax Sales			
170	Aitkin Motor Company 10-923-000-0000-6590		56.38	2011 FORD F150 LOF	1012	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		470.94	2012 FORD F150 WINDSHIELD LOF	1012	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		1,005.78	2021 FORD F150 WINDSHIELD LOF	1012	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		1,533.10	3 Transactions			
10452	AT&T Mobility 10-923-000-0000-6220		831.25	CELL PHONE AND TABLETS 03/26/2022 04/25/2022	287302631438X0	Telephone	N
10452	AT&T Mobility		831.25	1 Transactions			
13725	Beartooth True Value 10-923-000-0000-6405		20.78	HARDWARE	1009	Office Supplies	N
	10-923-000-0000-6590		49.30	TRAILER AND BOBCAT	1009	Repair & Maintenance Supplies	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13725	Beartooth True Value		70.08		2 Transactions		
10855	Culligan Water 10-923-000-0000-6342		49.00	WATER OFFICE	10046456-2	Office/Equipment-Rental	N
10855	Culligan Water		49.00		1 Transactions		
1754	Garrison Disposal Company, Inc 10-923-000-0000-6255		110.30	DUMPSTER AT SHOP 05/01/2022	298299	Garbage	N
1754	Garrison Disposal Company, Inc		110.30		1 Transactions 05/31/2022		
2340	Hyytinen Hardware Hank 10-923-000-0000-6450		11.99	PAINT THINNER	1693683	Field Supplies	N
	10-923-000-0000-6590		12.77	TRUCK AND TRAILER REPAIRS	1693683	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		24.76		2 Transactions		
2694	Kromy/Ted 10-923-000-0000-6820		221.35	REFUND OVERAPPRAISED	14283	Refunds & Reimbursements	N
2694	Kromy/Ted		221.35		1 Transactions		
9692	Minnesota Energy Resources Corporation 10-923-000-0000-6254		306.19	GAS 03/30/2022	4123565259	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		306.19		1 Transactions 04/26/2022		
4010	Rasley Oil Company 10-923-000-0000-6335		380.65	#2 FUEL	AITCOL&PS	Gas/Vehicle Fuel Charges	N
	10-923-000-0000-6590		31.74	FILTER AND ADAPTER	AITCOL&PS	Repair & Maintenance Supplies	N
4010	Rasley Oil Company		412.39		2 Transactions		
11187	Regents Of The University of Minnesota 10-923-000-0000-6240		875.00	FY2022 SFEC DUES DJ	0230043561	Membership/Dues/Association Fees	N
11187	Regents Of The University of Minnesota		875.00		1 Transactions		
4070	Riley Auto Supply 10-923-000-0000-6590		39.98	ROTELLA 15W40 1 GAL	631377	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		39.98		1 Transactions		
5791	Sappi						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5791	Sappi 10-923-000-0000-6820		1,371.39 1,371.39	REFUND OVERAPP 1 Transactions	13903	Refunds & Reimbursements	N
4365	Swedberg/Duane E 10-923-000-0000-6820		74.08 74.08	REFUND OVERAPP 1 Transactions	14286	Refunds & Reimbursements	N
86235	The Office Shop Inc 10-923-000-0000-6342		128.79	COPIER CONTRACT 01/12/2022 04/06/2022	321096-0	Office/Equipment-Rental	N
86235	The Office Shop Inc 10-923-000-0000-6405		19.55 148.34	ENVELOPES 2 Transactions	321096-0	Office Supplies	N
13934	The Tire Barn 10-923-000-0000-6590		144.66 144.66	#666 TURN SIGNAL 1 Transactions	62213	Repair & Maintenance Supplies	N
10930	Tidholm Productions 10-923-000-0000-6405		1,114.95 1,114.95	SCALE TICKETS 1 Transactions	0884.1 2628	Office Supplies	Y
923	DEPT Total:		7,326.82	Forfeited Tax Sales	16 Vendors	22 Transactions	
926	DEPT 5173 Thomson Reuters-West Publishing 10-926-000-0000-6455		1,472.99	Law Library ONLINE SUBSCRIPTION CHARGES 05/01/2022 05/31/2022	846279211	Law Books	N
	10-926-000-0000-6455		981.66	LIBRARY PLAN CHARGES 05/01/2022 05/31/2022	846368238	Law Books	N
	5173 Thomson Reuters-West Publishing		2,454.65	2 Transactions			
926	DEPT Total:		2,454.65	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		14,969.30	Trust		30 Transactions	

Aitkin County



11 Forest Development

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT				Resource Management			
	116 Aitkin Pet & Farm Supply Inc							
	11-925-000-0000-6273			79.90	CLOVER SEED	666071	Timber Improvement	N
	116 Aitkin Pet & Farm Supply Inc			79.90	1 Transactions			
	9561 Amazon Business							
	11-925-000-0000-6590			278.99	GRADER FUEL PUMP	191H-NN4V-HMRK	Repair & Maintenance Supplies	N
	9561 Amazon Business			278.99	1 Transactions			
	10720 Nuss Truck Group Inc							
	11-925-000-0000-6590			208.22	MIRROR	6147662P	Repair & Maintenance Supplies	N
	10720 Nuss Truck Group Inc			208.22	1 Transactions			
925	DEPT Total:			567.11	Resource Management	3 Vendors	3 Transactions	
11	Fund Total:			567.11	Forest Development		3 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		315.90	GARBAGE 05/01/2022 05/31/2022	2063	Garbage	Y
2763	Countryside Sanitation, LLC		315.90	1 Transactions			
15136	HOPPE/JOEL 19-521-000-0000-6268		35.00	MN FOOD MANAGER RENEWAL	JH22622	Staff Training, Development	Y
15136	HOPPE/JOEL		35.00	1 Transactions			
9829	Julie Martin Design LLC 19-521-000-0000-6230		833.00	LOGOS AND T-SHIRT DESIGN	4781	Printing, Publishing & Adv	Y
9829	Julie Martin Design LLC		833.00	1 Transactions			
9739	Nardini Fire Equipment 19-521-000-0000-6360		632.50	NARDINI FIRE MONITORING SERVIC	IV00205346	Services, Labor, Contracts	Y
9739	Nardini Fire Equipment		632.50	1 Transactions			
14812	SCI Broadband/Savage Communications 19-521-000-0000-6220		780.77	PHONE AND CABLE 05/01/2022 05/31/2022	024-033167	Telephone	N
14812	SCI Broadband/Savage Communications		780.77	1 Transactions			
521	DEPT Total:		2,597.17	LLCC Administration	5 Vendors	5 Transactions	
522	DEPT			LLCC Education			
9561	Amazon Business 19-522-000-0000-6431		18,388.09	TECH SUPPLIES, COMPUTERS, ETC.	1JK4-MX1Y-QH76	Educational Supplies	N
	19-522-000-0000-6431		99.00	CAMERA LENS	1VDH-HMJ7-FX4X	Educational Supplies	N
9561	Amazon Business		18,487.09	2 Transactions			
15300	MCGREGOR ACE HARDWARE 19-522-000-0000-6431		26.98	MAPLE TAPPING STUFF	A39471	Educational Supplies	N
15300	MCGREGOR ACE HARDWARE		26.98	1 Transactions			
522	DEPT Total:		18,514.07	LLCC Education	2 Vendors	3 Transactions	
523	DEPT			LLCC Food			

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13694	CHENGWATANA COMMUNITY FARM 19-523-000-0000-6418		81.00	FARM-FRESH EGGS	000292	Groceries-Students	Y
13694	CHENGWATANA COMMUNITY FARM		81.00	1 Transactions			
3810	Paulbeck's County Market 19-523-000-0000-6418		116.26	GROCERIES	4262022	Groceries-Students	N
	19-523-000-0000-6418		38.90	GROCERIES	7684653	Groceries-Students	N
3810	Paulbeck's County Market		155.16	2 Transactions			
4761	Sysco Minnesota Inc 19-523-000-0000-6418		1,084.45	GROCERIES	253144187	Groceries-Students	N
	19-523-000-0000-6418		1,139.79	GROCERIES	253149441	Groceries-Students	N
4761	Sysco Minnesota Inc		2,224.24	2 Transactions			
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		1,194.37	GROCERIES	100922-00	Groceries-Students	N
	19-523-000-0000-6418		1,929.63	GROCERIES	104613-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		3,124.00	2 Transactions			
523	DEPT Total:		5,584.40	LLCC Food	4 Vendors	7 Transactions	
524	DEPT			LLCC Maintenance			
13725	Beartooth True Value 19-524-000-0000-6590		8.60	ADHESIVE AND STUFF FOR REPAIRS	B187212	Repair & Maintenance Supplies	N
13725	Beartooth True Value		8.60	1 Transactions			
3760	Palisade Cooperative Oil Assoc 19-524-000-0000-6570		24.58	GAS FOR VAN	473803	Motor Fuel & Lubricants	N
3760	Palisade Cooperative Oil Assoc		24.58	1 Transactions			
524	DEPT Total:		33.18	LLCC Maintenance	2 Vendors	2 Transactions	
19	Fund Total:		26,728.82	Long Lake Conservation Center		17 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13725	Beartooth True Value 21-520-000-0000-6523		358.15	CAMPGROUND AND SHOP SUPPLIES	1009	Misc Bldg & Shop Supplies	N
13725	Beartooth True Value		358.15	1 Transactions			
2763	Countryside Sanitation, LLC 21-520-000-0000-6255	B	410.67	BERGLUND GARBAGE 05/01/2022 05/31/2022	2014	Garbage	Y
2763	Countryside Sanitation, LLC		410.67	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254		35.41	MISS ACCESS PARK	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		39.19	MISS PARK SHOWER	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		235.89	ACLD	348-00	Utilities-Gas and Electric	N
3950	Public Utilities		310.49	3 Transactions			
520	DEPT Total:		1,079.31	Parks	3 Vendors	5 Transactions	
21	Fund Total:		1,079.31	Parks		5 Transactions	

WLC1
 5/10/22 11:25AM
 22 Coronavirus Relief Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT				American Rescue Plan - COVID			
	9832 Darktrace Holdings Limited							
	22-716-000-0000-6818			3,000.00	CYBERSECURITY APPLIANCE	149737-BALANCE	Category: Revenue Replacement	N
					03/01/2022 02/28/2023			
	9832 Darktrace Holdings Limited			3,000.00		1 Transactions		
716	DEPT Total:			3,000.00	American Rescue Plan - COVID	1 Vendors	1 Transactions	
22	Fund Total:			3,000.00	Coronavirus Relief Fund		1 Transactions	
	Final Total:			391,359.61	218 Vendors	377 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	148,352.46	General Fund
2	17,501.26	Reserves Fund
3	142,897.87	Road & Bridge
5	28,394.48	Health & Human Services
9	7,869.00	State
10	14,969.30	Trust
11	567.11	Forest Development
19	26,728.82	Long Lake Conservation Center
21	1,079.31	Parks
22	3,000.00	Coronavirus Relief Fund
All Funds	391,359.61	Total

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

R&B Final Contract Payment

WLC1
5/11/22 11:47AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
307	DEPT				R&B Capital Infrastructure			
	7050 Anderson Brothers Construction							
	03-307-000-0000-6262			42,527.97	Final Pay #14	20204	Contract Payments	N
	7050 Anderson Brothers Construction			42,527.97	1 Transactions			
307	DEPT Total:			42,527.97	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3	Fund Total:			42,527.97	Road & Bridge		1 Transactions	
	Final Total:			42,527.97	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	42,527.97	Road & Bridge
	All Funds	42,527.97	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Camping Refund

KMR1
 5/5/22 10:48AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 21-520-000-0000-5510		35.00	Camping Refund	#5096 Dahlin	Co. Parks Campground Fees	N
	8410 Bremer Bank		35.00		1 Transactions		
21 Fund Total:			35.00	Parks	1 Vendors	1 Transactions	
Final Total:			35.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	35.00	Parks
All Funds		35.00	Total

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Returned Payment, Unable to Locate

KMR1
5/6/22 1:37PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 13-943-000-0000-2001			686.00	Unable to Locate	08-0-031008	Cur - Property Taxes	N
	8410 Bremer Bank			686.00	1 Transactions			
13 Fund Total:				686.00	Taxes & Penalties	1 Vendors	1 Transactions	
Final Total:				686.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	13	686.00	Taxes & Penalties
All Funds		686.00	Total

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Sales/Use and Diesel Tax- April 2022

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
1	01-040-021-0000-5840		0.32	Receipt Nbr 18002 04/05/2022		Misc Receipts	N
2	01-040-021-0000-5840		0.32	Receipt Nbr 18048 04/12/2022		Misc Receipts	N
3	01-040-021-0000-5840		1.29	Receipt Nbr 18155 04/29/2022		Misc Receipts	N
4	01-042-000-0000-5840		0.13	Receipt Nbr 17997 04/04/2022		Misc Receipts	N
5	01-043-000-0000-5840		0.51	Receipt Nbr 17985 04/01/2022		Misc Receipts	N
6	01-043-000-0000-5840		0.77	Receipt Nbr 18078 04/15/2022		Misc Receipts	N
7	01-043-000-0000-5840		0.26	Receipt Nbr 18078 04/15/2022		Misc Receipts	N
8	01-090-000-0000-5840		6.11	Receipt Nbr 18007 04/05/2022		Misc Receipts	N
9	01-090-000-0000-5840		3.86	Receipt Nbr 18094 04/19/2022		Misc Receipts	N
10	01-090-000-0000-5840		4.50	Receipt Nbr 18096 04/19/2022		Misc Receipts	N
11	01-100-000-0000-5840		6.53	Receipt Nbr 3642 04/05/2022		Misc Receipts	N
12	01-100-000-0000-5840		19.30	Receipt Nbr 3673 04/11/2022		Misc Receipts	N
13	01-100-000-0000-5840		2.19	Receipt Nbr 3690 04/15/2022		Misc Receipts	N
14	01-100-000-0000-5840		1.93	Receipt Nbr 3731 04/20/2022		Misc Receipts	N
15	01-252-252-0000-5872		65.65	Receipt Nbr 17989 04/04/2022		Phone Card Prisoner Welfare(Taxable)	N
16	01-252-252-0000-5872		133.57	Receipt Nbr 18082 04/18/2022		Phone Card Prisoner Welfare(Taxable)	N
17	01-252-252-0000-5872		99.45	Receipt Nbr 18115 04/22/2022		Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		346.69	17 Transactions			
1 Fund Total:			346.69	General Fund		1 Vendors	17 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank					
18	03-000-000-0000-5505		134.87	Receipt Nbr 18113 04/22/2022	Culverts	N
19	03-000-000-0000-5517		1.93	Receipt Nbr 18032 04/08/2022	Charges-Individuals	N
20	03-000-000-0000-5517		7.72	Receipt Nbr 18066 04/14/2022	Charges-Individuals	N
21	03-000-000-0000-5517		3.44	Receipt Nbr 18066 04/14/2022	Charges-Individuals	N
22	03-000-000-0000-5517		1.93	Receipt Nbr 18088 04/19/2022	Charges-Individuals	N
23	03-000-000-0000-5517		5.79	Receipt Nbr 18113 04/22/2022	Charges-Individuals	N
24	03-000-000-0000-5517		6.88	Receipt Nbr 18113 04/22/2022	Charges-Individuals	N
25	03-000-000-0000-5517		1.93	Receipt Nbr 18146 04/28/2022	Charges-Individuals	N
26	03-000-000-0000-5517		6.88	Receipt Nbr 18152 04/28/2022	Charges-Individuals	N
64	03-303-000-0000-6570		355.68	Diesel Tax: April 2022	Motor Fuel & Lubricants	N
89991	Bremer Bank		527.05	10 Transactions		
3 Fund Total:			527.05	Road & Bridge	1 Vendors	10 Transactions

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5/10/22 10:46AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
27	89991 Bremer Bank 10-923-000-0000-5260		14.99	Receipt Nbr 2753 04/06/2022		FTS-Leases/Easements	N
	89991 Bremer Bank		14.99	1 Transactions			
10 Fund Total:			14.99	Trust	1 Vendors	1 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank					
28	19-521-000-0000-5885		0.51	Receipt Nbr 17990 04/04/2022	Commissary Sales Taxable	N
29	19-521-000-0000-5885		10.61	Receipt Nbr 18036 04/11/2022	Commissary Sales Taxable	N
30	19-521-000-0000-5885		25.09	Receipt Nbr 18041 04/11/2022	Commissary Sales Taxable	N
31	19-521-000-0000-5885		11.26	Receipt Nbr 18042 04/11/2022	Commissary Sales Taxable	N
32	19-521-000-0000-5885		1.81	Receipt Nbr 18043 04/11/2022	Commissary Sales Taxable	N
33	19-521-000-0000-5885		3.30	Receipt Nbr 18076 04/15/2022	Commissary Sales Taxable	N
34	19-521-000-0000-5885		4.54	Receipt Nbr 18105 04/21/2022	Commissary Sales Taxable	N
35	19-521-000-0000-5885		5.02	Receipt Nbr 18110 04/22/2022	Commissary Sales Taxable	N
36	19-521-000-0000-5885		0.86	Receipt Nbr 18120 04/25/2022	Commissary Sales Taxable	N
37	19-521-000-0000-5885		0.94	Receipt Nbr 18127 04/25/2022	Commissary Sales Taxable	N
89991	Bremer Bank		63.94	10 Transactions		
19 Fund Total:			63.94	Long Lake Conservation Center	1 Vendors	10 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
38	21-520-000-0000-5510		23.16	Receipt Nbr 2748 04/04/2022		Co. Parks Campground Fees	N
39	21-520-000-0000-5510		3.86	Receipt Nbr 2749 04/04/2022		Co. Parks Campground Fees	N
40	21-520-000-0000-5510		15.44	Receipt Nbr 2751 04/05/2022		Co. Parks Campground Fees	N
41	21-520-000-0000-5510		2.57	Receipt Nbr 2752 04/06/2022		Co. Parks Campground Fees	N
42	21-520-000-0000-5510		11.58	Receipt Nbr 2752 04/06/2022		Co. Parks Campground Fees	N
43	21-520-000-0000-5510		3.91	Receipt Nbr 2754 04/07/2022		Co. Parks Campground Fees	N
44	21-520-000-0000-5510		1.29	Receipt Nbr 2755 04/08/2022		Co. Parks Campground Fees	N
45	21-520-000-0000-5510		2.57	Receipt Nbr 2762 04/11/2022		Co. Parks Campground Fees	N
46	21-520-000-0000-5510		1.29	Receipt Nbr 2763 04/11/2022		Co. Parks Campground Fees	N
47	21-520-000-0000-5510		9.01	Receipt Nbr 2763 04/11/2022		Co. Parks Campground Fees	N
48	21-520-000-0000-5510		5.15	Receipt Nbr 2764 04/12/2022		Co. Parks Campground Fees	N
49	21-520-000-0000-5510		3.86	Receipt Nbr 2765 04/13/2022		Co. Parks Campground Fees	N
50	21-520-000-0000-5510		1.93	Receipt Nbr 2770 04/14/2022		Co. Parks Campground Fees	N
51	21-520-000-0000-5510		2.57	Receipt Nbr 2771 04/18/2022		Co. Parks Campground Fees	N
52	21-520-000-0000-5510		2.57	Receipt Nbr 2776 04/21/2022		Co. Parks Campground Fees	N
53	21-520-000-0000-5510		2.57	Receipt Nbr 2778 04/22/2022		Co. Parks Campground Fees	N
54	21-520-000-0000-5510		5.79	Receipt Nbr 2778 04/22/2022		Co. Parks Campground Fees	N
55	21-520-000-0000-5510		7.72	Receipt Nbr 2781 04/26/2022		Co. Parks Campground Fees	N
56	21-520-000-0000-5510		3.86	Receipt Nbr 2782 04/26/2022		Co. Parks Campground Fees	N
57	21-520-000-0000-5510		2.57	Receipt Nbr 2782 04/26/2022		Co. Parks Campground Fees	N
58	21-520-000-0000-5510		6.43	Receipt Nbr 2783 04/26/2022		Co. Parks Campground Fees	N
59	21-520-000-0000-5510		11.58	Receipt Nbr 2783 04/26/2022		Co. Parks Campground Fees	N
60	21-520-000-0000-5510		5.15	Receipt Nbr 2784 04/27/2022		Co. Parks Campground Fees	N
61	21-520-000-0000-5510		1.93	Receipt Nbr 2785 04/27/2022		Co. Parks Campground Fees	N
62	21-520-000-0000-5510		1.93	Receipt Nbr 2786 04/28/2022		Co. Parks Campground Fees	N
63	21-520-000-0000-5510		7.72	Receipt Nbr 2786 04/28/2022		Co. Parks Campground Fees	N
89991	Bremer Bank		148.01	26 Transactions			
21 Fund Total:			148.01	Parks		1 Vendors	26 Transactions
Final Total:			1,100.68	5 Vendors		64 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	346.69	General Fund
	3	527.05	Road & Bridge
	10	14.99	Trust
	19	63.94	Long Lake Conservation Center
	21	148.01	Parks
	All Funds	1,100.68	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN Paid 04.28.2022

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	DEPT			Assessor			
5462	Bremer Bank (Elan ACH)						
14	01-043-000-0000-6268		250.00	MAAO-Summer Seminar (TS) 05/25/2022 05/26/2022		Staff Training, Development	N
15	01-043-000-0000-6268		250.00	MAAO-Summer Seminar (SW) 05/25/2022 05/26/2022		Staff Training, Development	N
36	01-043-000-0000-6268		250.00	MAAO - Summer Seminar (BM) 05/25/2022 05/26/2022		Staff Training, Development	N
37	01-043-000-0000-6268		470.00	MAAO - Laws/Proc (KS) 06/27/2022 06/30/2022		Staff Training, Development	N
38	01-043-000-0000-6268		475.00	Appraisal Inst - Basic Apprais 07/11/2022 07/14/2022		Staff Training, Development	N
39	01-043-000-0000-6268		475.00	Appraisal Inst - Basic Apprais 08/22/2022 08/25/2022		Staff Training, Development	N
40	01-043-000-0000-6268		400.00	MAAO - Mass Apprais (KS) 09/19/2022 09/23/2022		Staff Training, Development	N
43	01-043-000-0000-6268		470.00	MAAO - Laws/Proc (SP) 06/27/2022 06/30/2022		Staff Training, Development	N
44	01-043-000-0000-6268		475.00	Appraisal Inst - Basic Apprais 07/11/2022 07/14/2022		Staff Training, Development	N
45	01-043-000-0000-6268		475.00	Appraisal Inst - Basic Apprais 08/22/2022 08/25/2022		Staff Training, Development	N
46	01-043-000-0000-6268		400.00	MAAO - Mass Apprais (SP) 09/19/2022 09/23/2022		Staff Training, Development	N
	5462 Bremer Bank (Elan ACH)		4,390.00	11 Transactions			
43	DEPT Total:		4,390.00	Assessor	1 Vendors	11 Transactions	
44	DEPT			Central Services			
5462	Bremer Bank (Elan ACH)						
52	01-044-000-0000-6800		9,626.15-	Elan Statement 4.22.22		ELAN - Statement Payment	N
	5462 Bremer Bank (Elan ACH)		9,626.15-	1 Transactions			
44	DEPT Total:		9,626.15-	Central Services	1 Vendors	1 Transactions	
53	DEPT			Human Resources			
5462	Bremer Bank (Elan ACH)						
16	01-053-000-0000-6360		247.00	ApplicantStack Recruit	1548621	Services, Labor, Contracts	N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)		247.00	04/01/2022 05/01/2022 1 Transactions			
53	DEPT Total:		247.00	Human Resources	1 Vendors	1 Transactions	
60	DEPT			Elections			
18	5462 Bremer Bank (Elan ACH) 01-060-000-0000-6268		326.04	Breezy Point-Training meals 04/20/2022 04/21/2022 1 Transactions		Staff Training, Development	N
60	DEPT Total:		326.04	Elections	1 Vendors	1 Transactions	
110	DEPT			Courthouse Maintenance			
34	5462 Bremer Bank (Elan ACH) 01-110-000-0000-6415		129.97	Dbzon- Wasp Repeller 1 Transactions	195636	Operational Supplies	N
110	DEPT Total:		129.97	Courthouse Maintenance	1 Vendors	1 Transactions	
122	DEPT			Planning & Zoning			
17	5462 Bremer Bank (Elan ACH) 01-122-000-0000-6360		45.00	PayPro-recovery tool (SW) 1 Transactions	24740524	Services, Labor, Contracts	N
122	DEPT Total:		45.00	Planning & Zoning	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
24	5462 Bremer Bank (Elan ACH) 01-200-000-0000-6405		117.88	Amazon-Office supplies		Office Supplies	N
25	01-200-000-0000-6405		20.96-	Amazon-lens camp credit		Office Supplies	N
32	01-200-000-0000-6460		261.28	Reed's - trail camera		Deputy Supplies	N
29	01-200-003-0000-6241		75.00	BCA- #204 DMT Recert		Registration Fee	N
33	01-200-003-0000-6241		295.00	MSA - Summer Conf reg		Registration Fee	N
28	01-200-019-0000-6360		37.10	Nationwide-Reno Ins		Services, Labor, Contracts	N
49	01-200-200-0000-6268		1,215.36	Grandview-VCET Training (4)		Training, Development	N
23	01-200-200-0000-6405		163.54	Amazon-VCET cart, folders		VCET - AIM Office Supplies	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)		2,144.20		8 Transactions		
200	DEPT Total:		2,144.20	Enforcement	1 Vendors	8 Transactions	
252	DEPT			Corrections			
5462	Bremer Bank (Elan ACH)						
21	01-252-003-0000-6332		212.88	AmericInn-hotel Preston, Tina		School Hotel / Motel Lodging	N
35	01-252-003-0000-6332		104.89	Country Inn-Dustin hotel		School Hotel / Motel Lodging	N
22	01-252-003-0000-6335		54.01	Holiday-training gas		Gas/Vehicle Fuel Charges	N
27	01-252-003-0000-6335		218.20	Holiday-Dustin training gass		Gas/Vehicle Fuel Charges	N
19	01-252-003-0000-6339		122.18	Breezy Pt-training meals Sara,		Meals (Overnight)	N
20	01-252-003-0000-6339		40.98	Applebees-training meal Presto		Meals (Overnight)	N
26	01-252-003-0000-6339		22.06	Holiday, Taco Bell-Dustin trai		Meals (Overnight)	N
5462	Bremer Bank (Elan ACH)		775.20		7 Transactions		
252	DEPT Total:		775.20	Corrections	1 Vendors	7 Transactions	
257	DEPT			Community Corrections			
5462	Bremer Bank (Elan ACH)						
31	01-257-000-0000-6360		149.90	Zoom Annual Subs	142994561	Services, Labor, Contracts	N
				04/13/2022 04/12/2023			
30	01-257-251-0000-6241		125.00	MNATSA Conf Reg (CK)	2686	Registration Fee	N
5462	Bremer Bank (Elan ACH)		274.90		2 Transactions		
257	DEPT Total:		274.90	Community Corrections	1 Vendors	2 Transactions	
711	DEPT			Economic Development			
5462	Bremer Bank (Elan ACH)						
41	01-711-000-0000-6332		127.69	Holiday Inn St Paul-Conf		Hotel / Motel Lodging	N
				04/19/2022 04/20/2022			
42	01-711-000-0000-6332		17.80	Holiday Inn St Paul-parking		Hotel / Motel Lodging	N
				04/19/2022 04/20/2022			
5462	Bremer Bank (Elan ACH)		145.49		2 Transactions		
711	DEPT Total:		145.49	Economic Development	1 Vendors	2 Transactions	
1	Fund Total:		1,148.35-	General Fund		35 Transactions	

WLC1
5/12/22 2:35PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
303	DEPT			R&B Highway Maintenance			
	5462 Bremer Bank (Elan ACH)						
50	03-303-000-0000-6417		129.98	Amazon-Black & Decker batterie		Shop/Building Maintenance	N
	5462 Bremer Bank (Elan ACH)		129.98	1 Transactions			
303	DEPT Total:		129.98	R&B Highway Maintenance	1 Vendors	1 Transactions	
3	Fund Total:		129.98	Road & Bridge		1 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
	5462 Bremer Bank (Elan ACH)						
10	05-400-400-0402-6266		16.03	Cisco Covid-19 Vaccine Webex (04/09/2022 05/08/2022	161-00639560	Software Fees/License Fees	N
5	05-400-440-0410-6266		6.74	Cisco Monthly Webex (CB,CG,PA) 04/09/2022 05/08/2022	161-00639560	Software Fees/License Fees	N
7	05-400-440-0410-6266		16.03	Cisco Monthly Webex (EM) 04/09/2022 05/08/2022	161-00639560	Software Fees/License Fees	N
3	05-400-430-0403-6435		122.06	C&TC-MN Dental Assoc-Brochure 04/15/2022	Budget	Public Health Program Related Supplies	N
1	05-400-450-0451-6435		33.84	HE-Park Seed - Jiffy Pots 04/14/2022	Budget	Public Health Program Related Supplies	N
2	05-400-450-0451-6435		34.14	HE-American Meadows-Wildflower 04/14/2022	Budget	Public Health Program Related Supplies	N
4	05-400-440-0410-6266		2.80	Availity-March 2022 charge 03/01/2022 03/31/2022	INV00785916	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		231.64	7 Transactions			
400	DEPT Total:		231.64	Public Health Department	1 Vendors	7 Transactions	
420	DEPT			Income Maintenance			
	5462 Bremer Bank (Elan ACH)						
5	05-420-600-4800-6266		15.87	Cisco Monthly Webex (CB,CG,PA) 04/09/2022 05/08/2022	161-00639560	Software Fees/License Fees	N
8	05-420-600-4800-6266		16.03	Cisco Monthly Webex (JG) 04/09/2022 05/08/2022	161-00639560	Software Fees/License Fees	N
9	05-420-640-4800-6266		16.03	Cisco Monthly Webex (JH) 04/09/2022 05/08/2022	161-00639560	Software Fees/License Fees	N
4	05-420-600-4800-6266		6.60	Availity-March 2022 charge 03/01/2022 03/31/2022	INV00785916	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		54.53	4 Transactions			
420	DEPT Total:		54.53	Income Maintenance	1 Vendors	4 Transactions	
430	DEPT			Social Services			
	5462 Bremer Bank (Elan ACH)						
51	05-430-700-4800-6485		199.99	Amazon.com; Monitor		Computer/Technology Supplies	N
12	05-430-700-4800-6805		55.00	MH Init-Jefferson Lines-Bus Ti		Mh Init - Transportation	N

WLC1
 5/12/22 2:35PM
 5 Health & Human Services

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11	05-430-710-3470-6020		30.00	04/15/2022 Ind Living- Holiday Gas Card		Independent Living Skills	N
13	05-430-710-3630-6020		47.97	04/21/2022 Life Mgmt Skills-Walmart-Totes		Family-Based Life Mgmt Skills Services	N
5	05-430-700-4800-6266		25.49	04/21/2022 Cisco Monthly Webex (CB,CG,PA)	161-00639560	Software Fees/License Fees	N
6	05-430-700-4800-6266		32.06	04/09/2022 05/08/2022 Cisco Monthly Webex (KL,JS)	161-00639560	Software Fees/License Fees	N
4	05-430-700-4800-6266		10.60	04/09/2022 05/08/2022 Availity-March 2022 charge	INV00785916	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		401.11	03/01/2022 03/31/2022 7 Transactions			
430	DEPT Total:		401.11	Social Services	1 Vendors	7 Transactions	
5	Fund Total:		687.28	Health & Human Services		18 Transactions	

WLC1
 5/12/22 2:35PM
 10 Trust

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
	5462 Bremer Bank (Elan ACH)						
47	10-923-000-0000-6590		175.69	Amazon-pin, bushing, post knif		Repair & Maintenance Supplies	N
48	10-923-000-0000-6590		155.40	Fridayparts-bushing for Bobcat		Repair & Maintenance Supplies	N
	5462 Bremer Bank (Elan ACH)		331.09	2 Transactions			
923	DEPT Total:		331.09	Forfeited Tax Sales	1 Vendors	2 Transactions	
10	Fund Total:		331.09	Trust		2 Transactions	
	Final Total:		0.00	15 Vendors	56 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-1,148.35	General Fund
	3	129.98	Road & Bridge
	5	687.28	Health & Human Services
	10	331.09	Trust
	All Funds	0.00	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Returned Payments

KMR1
5/16/22 1:38PM

Aitkin County



13 Taxes & Penalties

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	13-943-000-0000-2001		1,877.00	Unable to Locate	11-0-071400	Cur - Property Taxes	N
2	13-943-000-0000-2001		688.00	Closed Account	Zimmer	Cur - Property Taxes	N
	8410 Bremer Bank		2,565.00	2 Transactions			
13 Fund Total:			2,565.00	Taxes & Penalties	1 Vendors	2 Transactions	
Final Total:			2,565.00	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	2,565.00	Taxes & Penalties
All Funds	2,565.00	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims 05.18.2022

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT			Central Services			
	8410 Bremer Bank						
1	01-044-904-0000-6360		195.06	Dep Care FSA Claims	40231202	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		1,436.46	Med FSA Claims	40231202	Flex Plan Withdrawals	N
	8410 Bremer Bank		1,631.52	2 Transactions			
44	DEPT Total:		1,631.52	Central Services	1 Vendors	2 Transactions	
1	Fund Total:		1,631.52	General Fund		2 Transactions	
	Final Total:		1,631.52	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,631.52	General Fund
	All Funds	1,631.52	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA, Camping Refund, Returned Payments

KMR1
5/11/22 1:13PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	8410 Bremer Bank					
1	01-044-904-0000-6360		13.28	Dep Care FSA Claims 2021	40223371	Flex Plan Withdrawals N
2	01-044-904-0000-6360		50.87	Med FSA Claims 2022	40223371	Flex Plan Withdrawals N
	8410 Bremer Bank		64.15	2 Transactions		
1 Fund Total:			64.15	General Fund	1 Vendors	2 Transactions

KMR1
5/11/22 1:13PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	8410 Bremer Bank					
6	13-943-000-0000-2001		911.00	Unable to Locate	14-0-024301	Cur - Property Taxes N
7	13-943-000-0000-2001		667.00	Stop Payment	39-0-045102	Cur - Property Taxes N
	8410 Bremer Bank		1,578.00	2 Transactions		
13 Fund Total:			1,578.00	Taxes & Penalties	1 Vendors	2 Transactions

KMR1
 5/11/22 1:13PM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410 Bremer Bank							
3	21-520-000-0000-5510		30.00	Camping Refund	#5147 Walton	Co. Parks Campground Fees	N
5	21-520-000-0000-5510		30.00	Camping Refund	#5244 Harren	Co. Parks Campground Fees	N
4	21-520-000-0000-5510		10.00	Camping Refund	#5270Ledsworth	Co. Parks Campground Fees	N
8410 Bremer Bank			70.00	3 Transactions			
21 Fund Total:			70.00	Parks	1 Vendors	3 Transactions	
Final Total:			1,712.15	3 Vendors	7 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	64.15	General Fund
	13	1,578.00	Taxes & Penalties
	21	70.00	Parks
All Funds		1,712.15	Total

Approved by,

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Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: May 24 2022

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Products

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sally M. Huhta		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Application for License to Sell Tobacco Products - Malmo Market (Subject to completion of all signed documents)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2023: • # 15B Rudra Malmo LLC, d/b/a Malmo Market– Malmo Township		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Wendie Bright		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Lake Country Power, Warrant #87353, dated February 18, 2022 in the amount of \$113.66.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Lake Country Power, Warrant #87353, dated February 18, 2022 in the amount of \$113.66.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss. *Micte Softich*
)

being duly sworn on oath says, that (s)he is the owner of a certain commissioner warrant,

dated the *18th* day of *February*, 2022, numbered *87353*

issued by Aitkin County to *Lake Country Power*,

in the sum of *113.66*, has been *lost* in the manner

(lost or destroyed)

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law, and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said commissioner warrant.

x *Micte Softich*

Subscribed and sworn to before me this *19* day of *May*, 2022

Kristen M Duame

Notary Public *St Louis* County, Minnesota

My Commission Expires *Jun 31, 2025*



STATE OF MINNESOTA,

County of Aitkin

_____ of _____

**AFFIDAVIT FOR DUPLICATE
OF LOST OR DESTROYED
ORDER OR WARRANT:**

Made and filed by _____

this _____ day of _____ 2022



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 05/24/2022

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Dan Guida		Department: Sheriff
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Clark Township has made a \$250.00 donation to the all-volunteer Aitkin County Search & Rescue group to assist with equipment purchases.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: NA
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Summary of Issue:

Attached is a resolution enabling the Aitkin County Trail Administrator to apply for Grant-in-Aid funds for snowmobile and ski trails.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution for annual grant application.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20220524-xxx

SNOWMOBILE / SKI TRAIL FUNDING

WHEREAS, Local units of government can apply for Grant-in-Aid funds for trail development, maintenance, grooming, and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Snowmobile Clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2022-2023 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County,

NOW, THEREFORE BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grant-in-Aid assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC Ski Trails

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the 2022-2023 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24th day of May 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 24th day of May 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2Q
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: 2021 Annual Apportionment of Forfeited Tax Sales

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: NA
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Summary of Issue:

The attached resolutions enables disbursement of forfeited tax sales per MS 282.08 - 282.09 and approved in the 2021 budget.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt Resolution

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20220524-xxx

Transfer of 2021 Tax-Forfeited Funds

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$0.50 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2021 calendar year was \$30,000, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$0.15 per yard of gravel taken out of county pits will be placed in this account, the 2021 amount to be placed in this account is \$163.50,

NOW THEREFORE, BE IT RESOLVED, that the amount of:

\$30,000 be transferred from the Forfeited Tax Sales Account (10-923-6900) to the County Auditor account (01-040-5590), AND

\$163.50 shall be transferred from the Forfeited Tax Sales Account (10-923-6900) to the Gravel Pit Account (11-936-5252).

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24th day of May 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 24th day of May 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2R
Agenda Item #

Requested Meeting Date: 05/24/2022

Title of Item: Search & Rescue Donation: Seavey Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Sheriff
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Seavey Township has made a \$350 donation to the all-volunteer Aitkin County Search & Rescue group to assist with up-to-date equipment purchases.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Line 3 Replacement Project Recognition

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Brittany Searle		Department: Administration
Presenter (Name and Title): Jon Eisele, Community Relations Specialist		Estimated Time Needed: 15
Summary of Issue: Present Commemorative plaque to Aitkin County for their support of the Line 3 Replacement Project.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: APT Partnership-Brother Justus Whiskey Company Update

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<input type="checkbox"/> Approve/Deny Motion		
<input type="checkbox"/> Adopt Resolution (attach draft)		

Submitted by: Brittany Searle	Department: Administration
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Presenter (Name and Title): Peggy Wallgren Jones, American Peat Technology and Brother Justus	Estimated Time Needed: 15
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Summary of Issue:
American Peat Technology partnership update with Brother Justus Whiskey Company (Minneapolis).

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Zoning Ordinance Amendment- New CERVID Farms

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 5
Summary of Issue: <p>During the Public Hearing held on May 16, 2022 before the Aitkin County Planning Commission, the commission voted unanimously to amend Appendix A of the Aitkin County General Zoning Ordinance, restricting all new CERVID Farms within Aitkin County.</p> <p>Please see attached resolution.</p>		
Alternatives, Options, Effects on Others/Comments: Deny proposed resolution.		
Recommended Action/Motion: Adopt Resolution to amend Appendix A of the Aitkin county General Zoning Ordinance to include restricting all new CERVID farms.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220524-xxx

Zoning Ordinance Amendment-Restricting New CERVID Farms

WHEREAS, Chronic Wasting Disease (CWD) is a contagious fata neurodegenerative disease afflicting white tailed deer (cervids), and

WHEREAS, CWD is caused by misfolded proteins called prions, which attack the brain of infected animals, result in death, and

WHEREAS, CWD has spread to 26 states, three Canadian provinces, several counties in Southeast Minnesota, and now one county in Northern Minnesota (Beltrami), and

WHEREAS, nearly all CWD-infected cervids (deer) originate in captive commercial farms, of which 259 are located in Minnesota, and

WHEREAS, Minnesota wild deer are an important source of food, recreation, and tradition for our nearly 500,000 firearm and archery hunters who in turn, generate over a half billion dollars in economic activity in rural counties, and

WHEREAS, CWD spread reached a crisis level in Minnesota in the spring of 2021 after several CWD infected deer were found on a Beltrami County deer farm, and

WHEREAS, the owners of the Beltrami County deer farm disposed several CWD-infected deer carcasses on nearby tax-forfeited land where disease carrying prion were found in the soil, allowing for their ongoing and indefinite viability.

WHEREAS, the Aitkin County Board of Commissioners held a Public Hearing on March 8, 2022 to discuss cervid farms, CWD, and adopted a cervid farm legislation support resolution.

WHEREAS, the Aitkin County Planning Commission held a Public Hearing on May 16, 2022 to discuss regulating cervid farms, and voted unanimously to restrict any new cervid farms.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby adopt this resolution and change to Aitkin County Zoning Ordinance.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24th day of May 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 24th day of May 2022

Jessica Seibert
County Administrator

Game Preserve – A privately operated facility where wild animals are protected and enjoyed by the public, and in order to preserve a specific species.

Game Farm (with hunting) – A shooting preserve that is privately operated facility where protected animals are released for shooting outside regularly established seasons and regulations. Only species authorized on the game farm license may be released and taken. A person, corporation, or partnership may not operate a game farm without a valid state license. There are two classes of game farm, private and commercial, as provided by Minnesota Statutes.

Game Farm (Cervid/Deer) – A commercial or privately operated facility where any ruminant mammal of the family Cervidae, including deer, are raised for commercial or private use.

	FR	R	C	M	P	O
Game Preserve	P	C	C	NP	P	P
Game Farm (with hunting)	C	NP	C	NP	C	C
Game Farm (Cervid/Deer)	NP	NP	NP	NP	NP	NP

FR – Farm Residential

R – Residential

C – Commercial

M – Manufacturing

P – Public

O - Open

NOTICE OF HEARING

The Aitkin County Planning Commission will hold a public hearing on the adoption of amendments to the Aitkin County Zoning Ordinance regarding eliminating any new captive cervid (deer) farms in Aitkin County. Nearly all Chronic Wasting Disease (CWD) cervids in Minnesota originate from captive commercial farms. The hearing will be conducted on May 16, 2022, at 4:00pm in the Aitkin County Board Room at the Government Center. The Planning Commission will make a recommendation on the proposed ordinance and ordinance amendments to the County Board of Commissioners for final review at a regularly scheduled board meeting on or after May 24, 2022.

A summary of the sections of the Aitkin County Zoning Ordinance proposed for amendment are: Section 3 (Definitions) - add Game Preserve, Game Farm, and Game Farm (Cervid/Deer); and Appendix A (Classification List) – Game Preserve and Game Farm no change. Game Farm (Cervid/Deer) not permitted in any zone.

The above is only a summary; a full text version is available for public review at the Aitkin County Planning and Zoning Office and the Aitkin County Auditor's Office in the Aitkin County Courthouse during regular business hours. A copy of the proposed ordinance amendments can also be viewed in its entirety on the Aitkin County website at www.co.aitkin.mn.us. Comments can be submitted in writing to the Aitkin County Planning and Zoning Office: 307 2nd St NW, Rm 219, Aitkin, MN 56431, by facsimile (218) 927-4372, or by e-mail to aitkinpz@co.aitkin.mn.us before 4:00pm on May 13, 2022. Please include a full name and complete mailing address with all correspondences.



Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Accept Greater Minnesota Recycling and Composting Grant

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 Minutes
Summary of Issue: <p>Aitkin County has been awarded a FY22 Great Minnesota Recycling and Composting Grant in the amount of \$91,325.00</p> <p>At this time we are looking to adopt the proposed resolution to accept the grant, due to time constraints of the grant needing to be accepted by May 27, 2022.</p> <p>At this time we have until 2025 to utilize the grant. More details to come at future meetings about project execution.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approval of proposed resolution to accept the Greater Minnesota Recycling and Composting Grant, contingent on approval by the County Attorney, Jim Ratz and authorize County Administrator Jessica Seibert, to the the Aitkin County authorized signer of the grant and Aitkin County Environmental Services Director as Program Grant Manager.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220524-xxx

Accept Greater Minnesota Recycling and Composting Grant

WHEREAS, Aitkin County (Minnesota) has applied for and been awarded a grant of \$91,325.00 from the Minnesota Pollution Control Agency (MPCA), under its FY2022 Greater Minnesota Recycling and Composting Grant Program.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby agrees to accept this grant.

BE IT FURTHER RESOLVED, the County authorizes the County Administrator, Jessica Seibert as authorized signer of the grant and Aitkin County Environmental Services Director, Andrew Carlstrom as Program Grant Manger and signer.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24th day of May 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 24th day of May 2022

Jessica Seibert
County Administrator

Project title: A novel service model to increase access to household recycling in Aitkin County, MN

1. Project Summary

Organization: Aitkin County
Grantee contact name: Andrew Carlstrom
Title: Environmental Services Director
Address: 307 2nd St. NW, Room 219
Aitkin, MN 56431
Phone: 218.927.7342
E-mail: andrew.carlstrom@co.aitkin.mn.us

MPCA contact(s):

MPCA project manager: Danielle Drussell
Title: Environmental Specialist
Address: MPCA, 520 Lafayette Road N
Saint Paul, MN 55155
Phone: 218-302-6611
E-mail: danielle.drussell@state.mn.us

Project Totals: Grant: \$91,325.00 Match: \$62,850.00 Project Total: \$154,175.00

2. Statement of project details

Aitkin County, MN is a rural county of about 7,680 households located about two to three hours north of Minneapolis. The county's residential recycling services are in a current state of flux due to the change of its three-decade-old recycling service provider Garrison Disposal who operated the county recycling center. In March of 2021, Garrison Disposal opted-out of their contract to operate and maintain the county's recycling center. Two county-owned drop-off locations remain as the only option for most residents to recycle household recoverable materials. Garrison Disposal does still offer curbside recycling to about 500 households in the most southern part of Aitkin County, with monthly charges averaging between \$30 to \$40 dollars per month for weekly pick up. The county has contracted with Waste Management to manage the southern drop-off location, and with Countryside Disposal to manage the northern drop-off location. Those contracts cost the county about \$142,000, annually, and residents may need to drive upwards of 30 minutes to reach a drop-off location. With this proposal, Aitkin County seeks to make curbside recycling more accessible to all county residents by implementing an innovative curbside residential recycling service option alongside grant project partner Recyclops.

Utah-based Recyclops serves over 100 U.S. communities with curbside recycling services who otherwise wouldn't have access to a residential recycling program. Recyclops helps communities avoid the large capital equipment and administrative costs of traditional municipal recycling programs by using an Uber-style pick up service. Residents sign up for a weekly or biweekly subscription curbside recycling service, and Recyclops hires local drivers with any size vehicle who then pick-up the recyclables and deliver them to area transfer stations or materials recycling facilities (MRFs).

For the proposed project, Aitkin County and Recyclops will collaboratively recruit about 1250 households to sign up for a ten-month (March-December) Recyclops subscription. The subscription will come at a discounted rate of \$5/month, subsidized by the grant funding. The full cost of a Recyclops monthly payment ranges from \$12-\$25/month, depending on the frequency of service. Recyclops will hire local residents as pick-up personnel. The 10-month period will test the appetite of Aitkin County residents to continue the Recyclops curbside recycling service model.

The goals of the project are twofold:

3. Goal statement, project evaluation plan, tasks, and subtasks

Goal statement:

#1: Increase the county household recycling participation rate from 20% to 35% by contracting with Recyclops to provide 1,250 Aitkin County residents with access to curbside recycling services.

#2: Test the efficacy of Recyclops' Uber-style curbside recycling services for continuance in Aitkin County and replicability in other Minnesota communities

Project evaluation plan: Success will be measured by participation numbers, volume of materials recovered versus historical baselines, as well as resident feedback to continue services beyond the scope of the grant project period.

Learning Outcomes: The County foresees three learning outcomes as follows:

#1: Gaining a better understanding of resident needs by learning about the desire for participation in local recycling programs. Currently, the recycling rate is between 17-20%, with a goal of an increase to 35%.

#2: Determine if the Recyclops Uber-style driver model is more cost and services-efficient than a traditional contract with one hauler to serve Aitkin County's large geographic area and diffuse population. We will learn about the logistical ability of the Recyclops model as a case study for replication in other Minnesota communities. Recyclops offers an opportunity to decrease the physical infrastructure normally associated with household recycling programs.

Task 1: Participant recruitment: Recruit 1,250 Aitkin County residents to opt-in to ten months of Recyclops curbside recycling services.

Subtask A: Disseminate participant recruitment materials via the following campaigns: Print materials at transfer stations, county email listserv, school district email listserv, partnership with health care system HR department, county/city websites and social media.

Subtask B: Participants complete online or phone opt-in subscription forms

Title of person(s) responsible: Andrew Carlstrom/Recyclops

Timeframe: May 2022 – May 2025

Task 2: Driver recruitment: Recyclops will hire at least five local drivers and provide driver orientation

Subtask A: Employment opportunity promoted via local unemployment agency, newspaper ad, social media ad, county/city website, Central Lakes College and Aitkin High School

Subtask B: Virtual orientation for drivers takes place

Title of person(s) responsible: Recyclops

Timeframe: May 2022 – May 2025

Task 3: Services implementation: Recyclops drivers conduct biweekly curbside pick-up services for the 1,250 participants for eight months (March-December)

- Task A:** Recyclops bags distributed to opt-in participants during driver orientation
- Task B:** Drivers conduct biweekly pick up schedules

Title of person(s) responsible: Recyclops
Timeframe: May 2022 – May 2025

Task 4: Evaluation: 1,250 participants will provide end-of-program feedback

- Task A:** Distribute online survey via email (up to three times) to participant email addresses
- Task B:** Conduct phone surveys with participants who do not respond via email

Title of person(s) responsible: Andrew Carlstrom/Recyclops
Timeframe: May 2022 – May 2025

Task 5: Reporting: Aitkin County will submit the two required project reports per the grant agreement requirements

- Task A:** An interim report will be submitted within 1 year of the implementation of the grant.
- Task B:** A final report will be submitted 1 month prior to the end of the grant agreement

Title of person(s) responsible: Andrew Carlstrom
Timeframe: May 2022 – May 2025

4. Anticipated measurable environmental outcomes

Description	Baseline annual quantity before project (tons/yr)	Estimated change in annual quantity from project objectives (tons/yr)	Estimated annual quantity at end of project (tons/yr)	Estimated economic savings (total dollars)	Estimated greenhouse gas reduction
Solid waste (MSW)	9776.7 tons/yr	-724 tons/yr	9,052.7 tons/yr	\$47,060 (based on \$65/tipping fee)	2,061MTCO2E 226MTCO2E (Additional savings)
Recycling	1660.1 tons/yr	+724 tons/yr	2,384.1 tons/yr	unknown	

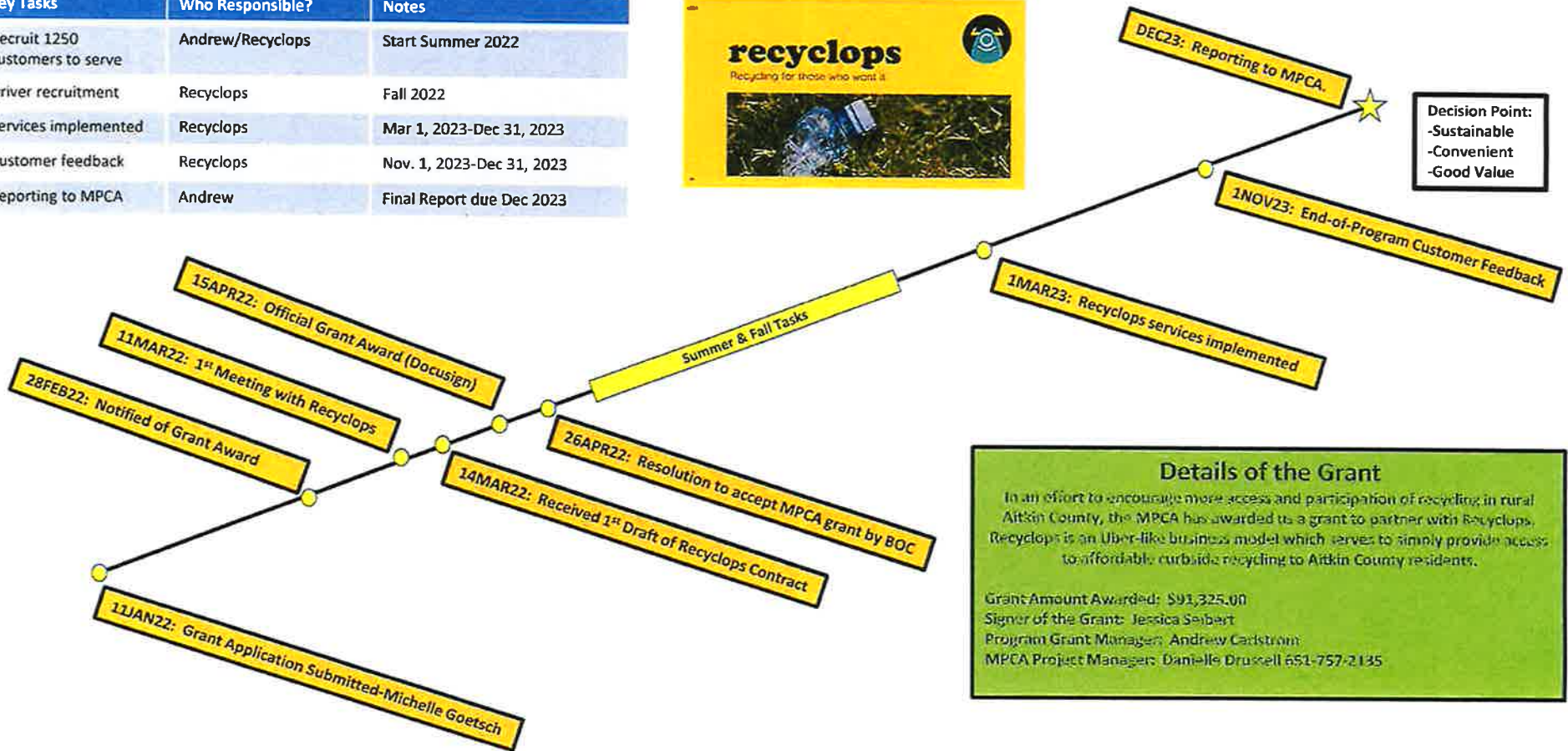
Greater Minnesota
 Recycling and
 Composting Grant
Budget

Budget: Aitkin County

Cost Category	Cost (\$/unit) *not to exceed rate	Grant Funds	Total Match	Total Budget
Task 1				
Disseminate print/digital participant recruitment materials	\$35.00	\$2,250.00	\$350.00	\$2,600.00
Print recruitmant materials		\$250.00	\$0.00	\$250.00
Participants complete online or phone opt-in subscription forms	\$5.00	\$0.00	\$62,500.00	\$62,500.00
Task 1 Total		\$2,500.00	\$62,850.00	\$65,350.00
Task 2				
Employment opportunity promotion		\$450.00	\$0.00	\$450.00
Task 2 Total		\$450.00	\$0.00	\$450.00
Task 3				
Drivers conduct biweekly pick up schedules		\$87,500.00	\$0.00	\$87,500.00
Task 3 Total		\$87,500.00	\$0.00	\$87,500.00
Task 4				
Conduct phone surveys with participants who do not respond via email	\$35.00	\$875.00	\$0.00	\$875.00
Task 4 Total		\$875.00	\$0.00	\$875.00
Task 5				
Reporting		\$0.00	\$0.00	\$0.00
Task 5 Total		\$0.00	\$0.00	\$0.00
Total Budget		\$91,325.00	\$62,850.00	\$154,175.00

Greater MN Recycling Grant In-Progress Report

Key Tasks	Who Responsible?	Notes
Recruit 1250 customers to serve	Andrew/Recyclops	Start Summer 2022
Driver recruitment	Recyclops	Fall 2022
Services implemented	Recyclops	Mar 1, 2023-Dec 31, 2023
Customer feedback	Recyclops	Nov. 1, 2023-Dec 31, 2023
Reporting to MPCA	Andrew	Final Report due Dec 2023



Details of the Grant

In an effort to encourage more access and participation of recycling in rural Aitkin County, the MPCA has awarded us a grant to partner with Recyclops. Recyclops is an Uber-like business model which serves to simply provide access to affordable curbside recycling to Aitkin County residents.

Grant Amount Awarded: \$91,325.00
 Signer of the Grant: Jessica Seibert
 Program Grant Manager: Andrew Cadstrom
 MPCA Project Managers: Daniella Drussell 651-757-2135



RECYCLING SERVICES AGREEMENT

This RECYCLING SERVICES AGREEMENT (this "**Amendment**") is made effective as of _____, 2022 (the "**Effective Date**"), by and between Recyclops, Inc., a Delaware corporation ("**Recyclops**") and County of Aitkin, MN, a [municipal government agency in the State of MN], and its affiliate companies, agents and employees, individually and collectively (collectively, "**Customer**"). Recyclops and Customer may hereinafter be referred to as the "**Parties**" or individually as a "**Party**".

RECITALS

WHEREAS, Customer desires to retain Recyclops' services of planning, designing a program, collecting, hauling, and delivering certain recyclable materials to Aitkin County's Recycling Centers ("**Services**"); and

WHEREAS, Recyclops, through its independent contractors, desires to provide such Services to Customer, pursuant to the terms outlined herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. **Term and Termination.** The term of the Agreement shall commence on the Effective Date and continue for a period of ten (10) months (the "**Term**") as prescribed by the Grant. Upon expiration of the Term, the Agreement shall automatically renew for the purpose of supporting Recyclops in maintaining and growing the program that becomes established through the efforts of the approved Grant Project, by helping to raise awareness of the service to the County's residents and commercial businesses.

2. **Services.** Recyclops, will perform and invoice all actions, duties and services as prescribed per the attached approved budget (see Budget Attachment) of the Greater Minnesota Recycling and Composting Grant (also Attached). Recyclops, through its independent contractors, hereby agrees to collect and deliver certain residential and commercial recycling materials, as currently accepted at Aitkin County's Recycling Centers, within Customer's corporate limits for those residents and businesses who subscribe to Recyclops' Services. Recyclops shall perform the Services on a bi-weekly basis, on a regular schedule to be approved in writing by both Parties. Recyclops agrees to collect and deliver to Aitkin County's Recycling Centers only the materials approved for acceptance at their Recycling Centers; they may include the following types of materials:

- A. All metals and bi-metals, including but not limited to cans, aluminum, tin, and steel;
- B. Plastics, including #1 and #2 containers with necks and #3-#5 plastic containers;
- C. Corrugated cardboard and paperboard;
- D. Newspapers, with inserts; and
- E. Magazines, catalogs, telephone directories, books, junk mail, and office paper

Customer agrees that Recyclops shall not be required to collect any non-recyclable materials or materials that are not properly bagged or flattened.

2.1 **Customer's Obligations.** Aitkin County shall encourage recycling within its sphere of influence, using Recyclops generated content on its website, a minimum of 10 posts on each of its social media platforms, and other media outlets, and help to secure relationships between Recyclops and the local media. The County will also participate in completing the items laid out in the Grant Application (Attached) and the Budget - Objective 1: Task A (Attached).

4. **Insurance Policies.** During the Term of this Agreement, Recyclops shall, at its sole cost and expense, procure, and maintain without lapse, all forms of insurance required by applicable laws, and necessary to insure Recyclops' performance of the Services hereunder. Such insurance shall include:

- A. Workers' compensation insurance in accordance with the laws of all applicable states;
- B. Employer's liability, and if necessary, umbrella/excess liability insurance with a minimum limit of one million five hundred thousand U.S. Dollars (\$1,500,000) for each accident for bodily injury by accident and one million five hundred thousand U.S. Dollars (\$1,500,000) each employee for bodily injury by disease.
- C. Employment practices liability insurance with a minimum limit of one million five hundred thousand U.S. dollars (\$1,500,000) for each event or claim.
- D. Commercial general liability, and if necessary, umbrella/excess liability insurance (occurrence form policy), including products/completed operations and contractual liability coverage (provided that such coverage shall not be construed to limit Seller's indemnity obligations hereunder) with a minimum limit of one million five hundred thousand U.S. Dollars (\$1,500,000) per occurrence for bodily injury, illness or death of persons, damage to property, and personal /advertising injury; and
- E. Automobile liability, and if necessary umbrella/excess insurance, with a minimum limit of three million dollars (\$3,000,000) combined single limit for all owned, hired and non-owned vehicles operated by or on behalf of Recyclops.

5. **Indemnification.** Each Party hereby agrees to indemnify, defend, and hold the other Party harmless from any and all claims, demands, costs, liabilities, losses, expenses and damages (including reasonable attorneys' fees and costs) arising out of or in connection with any injury or death to any person or damage to or injury to any property, caused by or arising out of the Services to be performed under this Agreement.

6. **Notices.** Any and all notices, requests, demands, and other communications required or permitted to be given under this Agreement, any agreement referred to herein, or any rule of law, shall be given in writing and shall be deemed made when sent by registered or certified mail, return receipt requested, or by e-mail, to the other Party at the address set forth below (or such other address as may be designated by a Party pursuant to a notice properly given):

To Recyclops:

Recyclops, Inc.
Attn: Chief Executive Officer
136 E. South Temple Street
Suite 1400
Salt Lake City,, UT 84111

ryan@recyclops.com

With a copy (which shall not constitute notice) to:

Dentons Durham Jones Pinegar PC
Attn: Travis Marc Wilson
111 South Main Street
Suite 2400
Salt Lake City, UT 84111
travis.m.wilson@dentons.com

7. **Amendment.** This Agreement can be modified only pursuant to a written agreement which is executed by each of the Parties. The Parties agree to review this Agreement as often as they shall mutually determine necessary, but in no event less frequently than every two (2) years beginning on the Effective Date, and, following review, to revise this Agreement if necessary and mutually agreed to.

8. **Applicable Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Minnesota.

9. **Assignment.** Neither this Agreement, nor any of the rights, benefits, duties or obligations provided herein may be assigned by a Party without the prior written consent of the other Party.

10. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto, and their respective representatives, successors and permitted assigns.

11. **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter set forth herein including, without limitation, the Services to be provided by Recyclops to Customer. This Agreement supersedes all other prior agreements and understandings, written and oral, between the Parties with respect thereto.

12. **Waiver.** No consent to or waiver of (whether expressed or implied) any breach or default in the performance of a Party's obligations under this Agreement shall be deemed or construed to be a consent to or waiver of any other breach or default in the performance of the same or any other obligations hereunder. The failure to act by one Party or to declare another Party in default, irrespective of how long such failure continues, shall not constitute a waiver of such Party's rights hereunder.

13. **Severability.** If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby and shall be enforceable to the greatest extent permitted by law, unless such enforcement would be materially adverse to either Party.

14. **Illegality.** Notwithstanding any other provision of this Agreement, if any Federal, state or local government or agency passes, issues, interprets, or promulgates any law, rule, regulation, standard or interpretation at any time while this Agreement is in effect which prohibits, restricts, limits or in any way materially adversely changes or affects a Party's rights or obligations hereunder, either Party may give the other Party notice of intent to amend this Agreement to the satisfaction of the noticing Party, to address the prohibition, restriction, limitation or change. If the Parties do not or cannot mutually agree to amend this Agreement in writing within thirty (30) calendar days after said notice is given, then either

Party may elect to terminate this Agreement without further liability to the other Party; provided, however that if the implementation of any such law, rule, regulation, standard or interpretation is stayed on account of any administrative appeal or any suit filed in a court of competent jurisdiction, the right to amend or terminate this Agreement set forth above shall also be stayed during the period of such stay.

15. **No Third-Party Rights.** Nothing in this Agreement shall be construed or interpreted to create or give rise to any rights in any third parties or any other persons other than the parties to this Agreement and their permitted successors and assigns.

16. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be effective as of the Effective Date.

RECYCLOPS, INC.

By: _____
Ryan Smith, Chief Executive Officer

[CUSTOMER]

By: _____
[NAME], [TITLE]

ATTEST:

By: _____
[NAME], [TITLE]

(SEAL)

ATTACHMENT 1 (Budget)

Budget: Aitkin County

Cost Category	Cost (\$/unit)		Quantity (quantity/unit)		Grant Funds	Total Match	Total Budget
Objective 1							
Task A:							
Disseminate print participant recruitment materials via transfer stations (500 copies X \$.5/copy) ,	\$30.00	hour	75	hours	\$2,250.00	\$0.00	\$2,250.00
Disseminate print participant recruitment materials via tax bill stuffer (4,600 copies X \$.5/copy) ,	\$0.50	copy	500	copies	\$250.00	\$0.00	\$250.00
Disseminate digital participant recruitment materials via: county email listserv, school district email listserv, partnership with health care system HR department, county/city websites and social media (no cost)	\$35.00	hour	10	hours	\$0.00	\$350.00	\$350.00
Total Task A					\$2,500.00	\$350.00	\$2,850.00
Task B:							
Participants complete online or phone opt-in subscription forms	\$5.00	month	1250	households	\$0.00	\$62,500.00	\$62,500.00
							\$0.00
Total Task B					\$0.00	\$62,500.00	\$62,500.00
Objective 1 Total					\$2,500.00	\$62,850.00	\$65,350.00
Objective 2							
Task A:							

Employment opportunity promoted via local unemployment agency, newspaper ad, social media ad, county/city website, Central Lakes College and Aitkin High School	\$150.00	ad	3	ads	\$450.00	\$0.00	\$450.00
Total Task A					\$450.00	\$0.00	\$450.00
Task B:							
Virtual orientation for drivers takes place in April and May 2022	\$0.00	NA	NA	NA	\$0.00	\$0.00	\$0.00
Total Task B					\$0.00	\$0.00	\$0.00
Objective 2 Total							
					\$450.00	\$0.00	\$450.00
Objective 3							
Task A:							
Recyclops bags distributed to opt-in participants during driver orientation	\$0.00	NA	NA	NA	\$0.00	\$0.00	\$0.00
Total Task A					\$0.00	\$0.00	\$0.00
Task B:							
Drivers conduct biweekly pick up schedules	\$7.00	month	1250	households	\$87,500.00	\$0.00	\$87,500.00
Total Task B					\$87,500.00	\$0.00	\$87,500.00
Objective 3 Total							
					\$87,500.00	\$0.00	\$87,500.00
Objective 4							
Task A:							
Distribute online survey via email (up to three times) to participant email addresses	\$0.00	NA	NA	NA	\$0.00	\$0.00	\$0.00
Total Task A					\$0.00	\$0.00	\$0.00
Task B:							
Conduct phone surveys with participants who do not respond via email	\$35.00	hour	25	hours	\$875.00	\$0.00	\$875.00
Total Task B					\$875.00	\$0.00	\$875.00
Objective 4 Total							
					\$875.00	\$0.00	\$875.00

Objective 5							
Task A:							
An interim report will be submitted within 1 year of the execution of the grant agreement	\$0.00	NA	NA	NA	\$0.00	\$0.00	\$0.00
Total Task A					\$0.00	\$0.00	\$0.00
Task B:							
A final report will be submitted 1 month prior to the end of the grant agreement	\$0.00	NA	NA	NA	\$0.00	\$0.00	\$0.00
Total Task B					\$0.00	\$0.00	\$0.00
Objective 5 Total					\$0.00	\$0.00	\$0.00
Project Total					\$91,325.00	\$62,850.00	\$154,175.00



520 Lafayette Road North
St. Paul, MN 55155-4194

Greater Minnesota Recycling and Composting Grant Application and Workplan

Doc Type: Grant Application

Instructions: Read the complete *Request for Proposal (RFP)* and other associated documents before submitting this application.

Check the [SWIFT Supplier Portal](#) and the Minnesota Pollution Control Agency (MPCA) [Environmental Assistance \(EA\) Grant Program webpage](#) for the most recent updates on questions and answers to this solicitation.

Applications are due no later than 2:00 p.m. Central Time on Tuesday, January 11, 2022.

Submit application (as Microsoft Word and Excel documents) per the instructions listed in Section 7 and 8 of the RFP.

Part 1-Applicant information

Applicant: Aitkin County, Minnesota

Address: 307 2nd St. NW, Room 219

City: Aitkin State: MN Zip code: 56431

Mailing address (if different): NA

City: NA State: NA Zip code: NA

Project contact: Andrew Carlstrom Title: Environmental Services Director

Email: Andrew.carlstrom@co.aitkin.mn.us Applicant's website: https://www.co.aitkin.mn.us/departments/enviro-svcs/environmentalSvcs.html#gsc.tab=0

Phone: 218.927.7342 Fax: NA MN House District: 10B

	Yes	No
1. Is applicant the sole source of matching funds for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If no, is supporting documentation of secured matching funds attached?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is applicant governed by a Board/Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If yes, does this submittal include necessary board resolution(s)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Has applicant ever received MPCA grant funding before?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is applicant in compliance with Minnesota's tax and environmental regulatory requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If no, explain:		

Grant amount requested:	\$ 91,325.00	+ Match:	\$ 62,850.00	= Total project cost:	\$ 154,175.00
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Part 2-Project details (Provide clear and complete responses.)

1. Project Title: **A novel service model to increase access to household recycling in Aitkin County, MN**

2. Project Description: Include a brief project description including need/purpose, what is being proposed, how progress and success will be measured:

Aitkin County, MN is a rural county of about 7,680 households located about two to three hours north of Minneapolis. The county's residential recycling services are in a current state of flux due to the change of its three-decade-old recycling service provider Garrison Disposal who operated the county recycling center. In March of 2021, Garrison Disposal opted-out of their contract to operate and maintain the county's recycling center. Two county-owned drop-off locations remain as the only option for most residents to recycle household recoverable materials. Garrison Disposal does still offer curbside recycling to about 500 households in the most southern part of Aitkin County, with monthly charges averaging between \$30 to \$40 dollars per month for weekly pick up. The county has contracted with Waste Management to manage the southern drop-off location, and with Countryside Disposal to manage the northern drop-off location. Those contracts cost the county about \$142,000, annually, and residents may need to drive upwards of 30 minutes to reach a drop-off location. With this proposal, Aitkin County seeks to make curbside recycling more accessible to all county residents by implementing an innovative curbside residential recycling service option alongside grant project partner Recyclops.

Utah-based Recyclops serves over 100 U.S. communities with curbside recycling services who otherwise wouldn't have access to a residential recycling program. Recyclops helps communities avoid the large capital equipment and administrative costs of traditional municipal recycling programs by using an Uber-style pick up service. Residents sign up for a weekly or biweekly subscription curbside recycling service, and Recyclops hires local drivers with any size vehicle who then pick-up the recyclables and deliver them to area transfer stations or materials recycling facilities (MRFs).

For the proposed project, Aitkin County and Recyclops will collaboratively recruit about 1250 households to sign up for a ten-month (March-December) Recyclops subscription. The subscription will come at a discounted rate of \$5/month, subsidized by the grant funding. The full cost of a Recyclops monthly payment ranges from \$12-\$25/month, depending on the frequency of service. Recyclops will hire local residents as pick-up personnel. The 10-month period will test the appetite of Aitkin County residents to continue the Recyclops curbside recycling service model.

The goals of the project are twofold:

- (1) Increase the county household recycling rate from between 20% to 35% by contracting with Recyclops to provide 1,250 Aitkin County residents with access to curbside recycling services.
- (2) Test the efficacy of Recyclops' Uber-style curbside recycling services for continuance in Aitkin County and replicability in other Minnesota communities

Success will be measured by participation numbers, volume of materials recovered versus historical baselines, as well as resident feedback to continue services beyond the scope of the grant project period.

3. What assets and resources are available to implement this project, including project readiness:

Andrew Carlstrom, Aitkin County Environmental Services Director is fully onboard to pilot the innovative curbside recycling service in collaboration with the Recyclops team. Carlstrom has received requests from citizens and has brainstormed about the change in services since the change in the county's previous service provider. He is committed to providing its residents with a more accessible option than the two transfer stations. Recyclops' ability to recruit and manage resident participants, hire local drivers and communicate directly with Waste Management and Countryside Disposal (current transfer station managers) relieves the county from any additional administrative and fiscal duties related to increasing recycling services to residents.

Because Recyclops operates similar services in over 100 communities nationwide, they have a full team in place to begin services immediately in Aitkin County. Recyclops is fully in-tune with MRFshed ecosystems, and knows how to communicate and work collaboratively with the county's existing transfer station infrastructure and hauler/processor contractors. Nothing will change regarding use of county transfer stations and managing contractors. Recyclops will continue to bring resident materials to the two transfer stations.

4. What anticipated operating and maintenance costs will be incurred by your project, and how will you address those? Specifically describe how you will address such operating and maintenance costs for the duration of the project, and how the project will be sustained after the conclusion of the grant:

Anticipated operating expenses are the costs to employ local drivers to pick up materials. Those costs are covered by resident subscription service charges. The proposed pilot will cost opt-in resident participants \$5/month, or \$50 for the ten-month service. Grant funding will supplement monthly service costs for the first ten months (March-December 2022). At the end of the pilot period, participants will provide feedback via a survey to determine if they would like to continue services at the normal rate of \$12-\$25/month, based on frequency of services and collection of glass as an add-on. Based on that feedback and the increase in volume of materials collected versus previous years, the county can also have data on-hand to decide if they wish to continue to supplement subscription costs in some amount. Services will be sustained beyond the conclusion of the grant based on resident feedback and the county's decision to continue services.

No maintenance costs will be incurred by the project. The only additional one-time expenses are those to communicate with residents for participant recruitment and project feedback. These will not be reoccurring expenses in the long-term.

5. What are the potential barriers or challenges to successful implementation of this project, and how will they be addressed. Please include how this project will utilize new or innovative strategies or technologies.

Lack of resident opt-in participation is the biggest potential barrier or challenge to the successful implementation of the project. Based on the fact that residents have access to only one vendor-operated curbside service in southern Aitkin County, we feel that residents would be eager to have more options for these services. We've also set a reasonable participant maximum (1,250), which only represents about 16% of Aitkin County households. Based on opt-in participation in existing Recyclops communities, in addition to the low \$5/month cost, we feel that we can successfully recruit the allotted number of participants.

Recyclops does not anticipate any logistical barriers to project implementation. Hiring drivers has not been a problem in other communities that Recyclops serves. Recyclops drivers average around \$25/hour, a significantly higher hourly rate than the county's current \$19/hour median hourly wage. Schedules are also exceedingly flexible. If for some reason we do struggle to hire drivers, we will simply lessen the frequency of pickup services.

Recyclops' innovative Uber-style curbside recycling service has never been tested in the state of Minnesota. The service model had proved very successful over the last few years as commodity market changes pressed many U.S. communities to stop services when they could no longer incur the expenses of curbside recycling services. The Recyclops model offers a less capital-intensive way to offer curbside services to residents who for one-reason-or-another may not have access to curbside services. Testing the efficacy of the Recyclops model in Aitkin County can provide a case study for other rural and urban areas of Minnesota to consider this type of model in their communities.

6. Describe the education component of the proposed project and how your organization will communicate the results of the project, including details on the intended audience for this messaging, topics and outreach strategies?

Initial communication to recruit residents into the program will take place multiple ways. Information will be disseminated at the transfer stations, local newspapers, sent out via existing resident email listserv, and promoted via the county website and social media. Aitkin County residents do trend older as a demographic, so efforts will be made to ensure those who do not prefer to use digital communication can still participate. Recyclops will implement a phone campaign to at least a portion of the county population during the recruitment period to ensure engagement with those less inclined to use digital communication. Efforts will also be made to engage the Mille Lacs Band of Ojibwe who have land in Aitkin County.

Once recruited, opt-in participants each receive a print welcome packet that describes their services, including what materials are and are not acceptable for recycling. Recyclops subscribers also receive access to the Recyclops app to manage service needs, pick-up times and a search function to learn about what is acceptable for recycling in their community.

In the final two months of the project, opt-in participants will be asked to provide feedback about the continuance of services via survey. The survey will be disseminated via email and/or phone, based on participant preference. Results of the survey and total amounts of materials recovered will be disseminated to participants, the County Board of Commissioners and for grant reporting purposes.

7. Will your proposed project directly serve areas of concern for environmental justice? (Please use the map link below to determine if your area, or the area you serve, meets these criteria)

<http://mpca.maps.arcgis.com/apps/MapSeries/index.html?appid=f5bf57c8dac24404b7f8ef1717f57d00>.

Yes No

If yes, please list those areas and describe how your project will actively focus work within these communities during the grant project including specific community, communication strategies, activities and sustainability (e.g., added inclusion, operational changes, implementation of program(s), educational materials in different languages):

A large portion of Aitkin County is considered as having increased concern for environmental justice based on the fact that at least 40% of residents reported income less than 185% of the federal poverty level. The economic situation of the county is largely a result of the county's aging demographic characteristics. Residents aged between 65-74 (2,874) represent the largest segment of Aitkin County residents, followed by the 55-64 segment (2,421) and 75-84 segment (2,059). While there is very little ethnic diversity (95% white), the population of non-white residents has grown on average about 125% between 2000 and 2018 (most recent data available, U.S. Census, American Community Survey). The largest segment of the non-white population are individuals who are American Indian or Alaskan Native (2.2%).

We believe that curbside recycling service is an important option for Aitkin County residents given its older demographic of residents. Older individuals may be less likely to be able to physically move materials from their home to a drop-off location, especially given Minnesota winter road conditions. The proposed project will also make a strategic effort to engage the county's population of older individuals who may be less likely to use digital forms of communication. Phone communication will be used to recruit participants who may not use email, social media, or who are not directly engaged with a local employer.

Part 3-Anticipated environmental outcomes

Table 1: Anticipated environmental outcomes

Description	Baseline annual quantity before project (tons/yr)	Estimated change in annual quantity from project objectives (tons/yr)	Estimated annual quantity at end of project (tons/yr)	Estimated economic savings (total dollars)	Estimated greenhouse gas reduction
Solid waste (MSW)	9776.7 tons/yr	-724 tons/yr	9,052.7 tons/yr	\$47,060 (based on \$65/tipping fee)	2,061MTCO ₂ E
Recycling	1660.1 tons/yr	+724 tons/yr	2,384.1 tons/yr	unknown	226MTCO ₂ E (Additional savings)
Learning outcome: Understand resident needs	Annual data shows that the county's recycling rate is around 17%-20%. The pilot intends to learn about the desire for participation in the local recycling program.	+15%-18%	Recycling rate of 35%	As shown above in MSW by decreasing the total MSW going to landfill and avoiding those tipping fees. Current contracts to move recyclables from drop-off locations to MRFs would not increase per an increase in recyclables.	Same as above for MSW/ Recycling
Learning outcome: Determine if the Recyclops Uber-style driver model is more cost and services-efficient than a traditional contract with one hauler to serve Aitkin County's large geographic area and diffuse population.	Waste Management and Countryside Disposal already charge the county about \$142,000 to move recovered materials from the two drop-off locations to regional MRFs. Garrison Disposal currently charges a small number of county residents between \$30/40 for curbside services. Baseline costs for Recyclops services are \$12/month per household.	Unknown	We will ask all area service providers to offer a quote for county-wide service to determine differences in cost.	Unknown	Unknown
Learning outcome: Identify benefits of the Recyclops service model as compared to a traditional equipment-intensive curbside	Current household recycling models in the U.S. lack innovation. Recyclops offers an opportunity to decrease the physical infrastructure normally associated with	Unknown	We will learn about the logistical ability of the Recyclops model as a case study for replication in	Unknown	Unknown

service model to serve diffuse populations over a large geographic area.	household recycling programs.		other Minnesota communities.	
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Part 4- Experience and qualifications

1. Describe applicant’s experience and qualifications related to implementing and completing proposed project:
 Aitkin County has a strong track record for providing environmental services to residents. Diligent record-keeping over the past three decades provides this project with accurate data to reflect baseline historical tonnages of materials recovered from Aitkin County households. The county's Environmental Services Director Andrew Carlstrom is new to the county team as of early 2021. He comes to the position with years of city management and infrastructure experience, almost 20 years as a commissioned officer in the military, and a year of learning the ins-and-outs of the existing county solid waste management systems. Carlstrom was responsible for engaging Waste Management and Countryside Disposal as recycling contractors for the two county-owned transfer stations when the county’s recycling service provider of three decades opted out of their contract in March 2021, one year before the contract end date. The county has not been a recipient of the Greater MN Recycling and Composting grant, but has received and managed state grants in the past. The county was a pre-existing member of the MN Swift supplier portal, and the county’s finance director has experience managing financial reimbursement transactions using the portal.

2. Will anyone outside your organization be responsible for work performed? Yes No

If yes, provide name of organization(s) and contact information, experience, and qualifications related to proposed project. Describe the role of the outside organization(s) in the project:

Recyclops, Inc. will administer and manage the majority of proposed project activities. Recyclops currently serves residential and commercial customers in more than 170 cities in 18 states who recycle about 350,000 tons of recyclables each month. The Recyclops team consists of 60 staff members who implement every stage of Recyclops services – from sales and marketing through hiring drivers, maintaining relationships with local processors and developing and managing the technology drivers use to coordinate pick up schedules – Recyclops has the ability to manage the Aitkin County project implementation in collaboration with the county’s Environmental Services Coordinator Carlstrom. For the proposed project, Carlstrom and a Recyclops team lead will coordinate participant recruitment. Once recruited, Recyclops will manage project activities for the one-year project duration. Carlstrom will maintain his normal duties overseeing the county’s two transfer stations. Dennis Wise, Recyclops’ VP Business Development & Sales, is the Recyclops contact for this project. He can be reached at dennis@recyclops.com or 832.656.0327.

Part 5-Workplan

(Goal, objectives and tasks)

Goal statements:

#1: Increase the county household recycling participation rate from 20% to 35% by contracting with Recyclops to provide 1,250 Aitkin County residents with access to curbside recycling services.

#2: Test the efficacy of Recyclops’ Uber-style curbside recycling services for continuance in Aitkin County and replicability in other Minnesota communities

Objective 1 of 5: Participant recruitment: Recruit 1,250 Aitkin County residents to opt-in to ten months (March-December 2022) of Recyclops curbside recycling services.

Task A: Disseminate participant recruitment materials via the following campaigns: Print materials at transfer stations, county email listserv, school district email listserv, partnership with health care system HR department, county/city websites and social media.

Task B: Participants complete online or phone opt-in subscription forms

Objective 1 Timeframe: February 2022-March 2022
Objective 1 Total: Grant: \$2,500 Match: \$62,850 Total: \$65,350

Objective 2 of 5: Driver recruitment: Recyclops will hire at least five local drivers and provide driver orientation

Task A: Employment opportunity promoted via local unemployment agency, newspaper ad, social media ad, county/city website, Central Lakes College and Aitkin High School

Task B: Virtual orientation for drivers takes place in February or March

Objective 2 Timeframe: February 2022-March 2022

Objective 2 Total: Grant: \$450 Match: \$0 Total: \$450

Objective 3 of 5: Services implementation: Recyclops drivers conduct biweekly curbside pick up services for the 1,250 participants for ten months (March-December)

Task A: Recyclops bags distributed to opt-in participants during driver orientation

Task B: Drivers conduct biweekly pick up schedules

Objective 3 Timeframe: March 2022-December 2022

Objective 3 Total: Grant: \$87,500 Match: \$0 Total: \$87,500

Objective 4 of 5: Evaluation: 1,250 participants will provide end-of-program feedback

Task A: Distribute online survey via email (up to three times) to participant email addresses

Task B: Conduct phone surveys with participants who do not respond via email

Objective 4 Timeframe: November 2022-December 2022

Objective 4 Total: Grant: \$875.00 Match: \$0 Total: \$875.00

Objective 5 of 5: Reporting: Aitkin County will submit the two required project reports per the grant agreement requirements

Task A: An interim report will be submitted within 1 year of the execution of the grant agreement

Task B: A final report will be submitted 1 month prior to the end of the grant agreement

Objective 5 Timeframe: June 2022-January 2023

Objective 5 Total: Grant: \$0 Match: \$0 Total: \$0

Required documents

1. Complete project work plan (*included in this application, submitted in Microsoft Word*)
2. Complete anticipated environmental outcomes and other measurements table (*included in this application, submitted in Microsoft Word*)
3. Complete budget (*submitted in Microsoft Excel*)
4. Attach supporting documents
 - a. Letter(s) of support (if applicable) Yes
 - b. Proof of matching funds Yes
 - c. Board/Council resolution (see below, if applicable) Yes



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Facility Updates

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Brittany Searle	Department: Administration
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Presenter (Name and Title): Jim Bright, Facilities Coordinator	Estimated Time Needed: 20
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Summary of Issue:
Facility updates about upcoming and ongoing projects.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

7

Agenda Item #

Requested Meeting Date:

Title of Item:

REGULAR AGENDA	Action Requested by: County Business
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Committee	Freq.	Schedule	Current Board Representative
Association of MN Counties (AMC)			
Environmental & Natural Resources Policy			Commissioner Ann Marcotte
General Government			Commissioner Don Niemi
Health & Human Services			HHS Director Cynthia Bennett
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Npstad
Aitkin County CARE Board	Monthly	3rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-Monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8-9x yearly	3rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-Monthly	3rd Wednesday	Westerlund, Niemi (Alt)
Arrowhead Regional Development Council	Quarterly	3rd Thursday	Niemi, Westerlund (Alt)
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Napstad, Marcotte (Alt)
Budget Committee	Most Months	1st Tuesday	Marcotte and Napstad
East Central Regional Library Board	Monthly	2nd Monday	Niemi, Napstad (Alt)
Economic Development	Monthly	1st Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x Year	Monday	Marcotte, Westerlund (Alt)
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Thursday	Westerlund and Wedel
Historical Society	Monthly	4th Wednesday	Wedel
Joint Powers Natural Resource Board	Odd Months	4th Monday	Napstad
Lakes and Pines	Monthly	3rd Monday	Niemi, Marcotte (Alt)
Law Library	Quarterly	Set by Judget	Marcotte, Niemi (Alt)
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x Year		Westerlund
Mille Lacs Watershed	10x Year	3rd Monday	Westerlund, Niemi (Alt)
Mississippi Headwaters Board	Monthly	4th Friday	Marcotte, Napstad (Alt)
MN Rural Caucus	8x Year	Varies	Niemi, Westerlund (Alt)
Natural Resources Advisory Committee	8-10x Year	2nd Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad, Engineer Welle, Niemi (Alt)
Northeast MN ECB	5-6x Year	4th Thursday	Napstad, Dan Guida (Alt)
Northeast Waste Advisory Committee	Quarterly	2nd Monday	Napstad, Westerlund (Alt)
Northern Counties Land use Coordinating Board	Monthly	1st Thursday	Marcotte, Napstad (Alt)
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2nd Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3rd Monday	Marcotte, Westerlund (Alt)
Rum 1W1P Policy Committee	Quarterly		Westerlund, Niemi (Alt)
Snake River Watershed	Monthly	4th Monday	Niemi, Napstad (Alt)
Snake River 1W1P Policy			Niemi, Napstad (Alt)
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly	2nd Thursday	Westerlund



Board of County Commissioners Agenda Request

8B
Agenda Item #

Requested Meeting Date: May 24, 2022

Title of Item: Closed Session Under Statute 13D.03 Subd.1(b)-Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 30
Summary of Issue: Open Contract Negotiation Updates		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.